

Date and Version: 2/19/20 Version 1
Handbook Section: Chapter 1, Section G5
Proposed Change: University Standing Committees and Councils - Policy
Source of Bill: Faculty Senate Governance Committee

FACULTY SENATE

SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 20-A-3

Approved by the Faculty Senate
March 11, 2020

BRIEF SUMMARY: This bill specifies the policy portion of the existing *Faculty Handbook* section on *University Standing Committees and Councils* (Chapter 1, Section G5).

**REVISING “UNIVERSITY STANDING COMMITTEES AND COUNCILS” TO
ESTABLISH A POLICY SECTION**

BE IT RESOLVED THAT: subject to the passage and approval of both this bill and its companion bill establishing a corresponding “procedures” section, Chapter 1, Section G5 of the *Faculty Handbook* be amended by replacing the existing content with the following “policies” section (with the companion “procedures” to follow it in the *Handbook*):

1 **University Standing Committees and Councils: Policy Section**

2 A University Standing Committee or Council is a representative body charged by the University
3 President and must report to the President of the University and/or an individual designated by
4 the University President.

5 The composition of University Standing Committees and Councils generally can be divided into
6 two categories of membership based on university affiliation and ability to vote on matters
7 before that particular committee or council. Voting members must be full-time university
8 employees and, as the title implies, have voting privileges. All University Standing Committee
9 and Council members are voting members unless otherwise stated in the description of the
10 specific committee or council. Advisory members are essential in contributing information and
11 insight to the committee or council process. Individuals serving in an advisory capacity are not
12 required to be full-time university employees and do not have voting privileges.

13 Three-year terms should be established for faculty members on all University Standing
14 Committees and Councils if appropriate and congruent with the charge of the committee or
15 council.

16 The size and composition of committees and councils vary according to purpose and
17 representation. When a committee charge has a primary impact on faculty interest, that

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18 committee should be composed of a majority of faculty members. Faculty representation should
 19 be distributed equally among each different college and Kent Library, except in cases where
 20 particular disciplinary expertise is required. All committee and council chairpersons file at least
 21 one report annually to the responsible administrator if appropriate.

Action	Date
Introduced to Senate	2/26/20
Second Senate Meeting	3/11/20
Faculty Senate Vote	3/11/20
President's Review	
Board of Regents Approval	
Posted to Faculty Handbook	