

FACULTY SENATE SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 24-A-XX

**Approved by the Faculty Senate
XXXXXX**

BRIEF SUMMARY: This bill deletes the policy and procedure sections for "College Level Professional Development" in Chapter 4 of the *Faculty Handbook*.

**DELETING COLLEGE LEVEL PROFESSIONAL DEVELOPMENT POLICY
AND PROCECURE**

BE IT RESOLVED THAT: Subject to the passage and approval of this bill, the policy and procedure sections "College Level Professional Development" in Chapter 4 of the *Faculty Handbook* will be deleted.

College Level Professional Development

~~**Policy**~~ *Faculty Senate Bill 10-A-06 begins here.*

~~—The Faculty Development Program at the college level exists to provide support and opportunity for faculty members to realize their potential and to improve the quality and effectiveness of the total educational effort of the University. To this purpose the Provost will allocate a specific sum of money to each college at or near the beginning of each fiscal year to support the professional needs of the faculty. The funds will be made available as follows:~~

Faculty Senate bill 11-A-22 begins here.

- ~~1. Each college, school, and Kent Library shall maintain a Faculty Development Committee, composed of one (or, at the discretion of the unit, two) representative(s) from each department within the unit, such representatives being elected by the full-time faculty in each department.~~
- ~~2. The Faculty Development Committee shall recommend to the faculty of the unit a membership rotation plan for the Committee, as well as a procedure to be used for allocation of the available funds. The allocation procedure may consist of:

 - ~~a. An allocation of the funds on a per capita basis to each full-time faculty member in the unit,~~
 - ~~b. A competitive application process incorporating criteria and priorities, or~~
 - ~~c. Some other procedure.~~~~

42 ~~—The initial membership rotation plan and allocation procedure shall be effective~~
 43 ~~once approved by a majority of unit faculty voting in a unit-wide meeting, by~~
 44 ~~mailed paper ballot, or by electronic ballot. Annually, the Committee shall review~~
 45 ~~the unit procedures and submit to the faculty any suggested revisions, subject to the~~
 46 ~~required majority approval, as above.~~

47 ~~3. One-tenth of the total amount allocated to the college, school, or Kent Library~~
 48 ~~for the fiscal year shall be designated for use by the dean. These funds will be~~
 49 ~~used at the dean’s discretion to support development activities for faculty~~
 50 ~~members of the unit, and shall be listed in the annual reports, as below.~~

51 ~~4. For units that use a competitive application process, the dean shall receive~~
 52 ~~applications and forward them to the Faculty Development Committee. The~~
 53 ~~Committee shall evaluate the applications in accordance with the approved~~
 54 ~~procedures, and shall submit its recommendations to fund proposals in a~~
 55 ~~timely fashion. If approval is granted, the dean will provide the appropriate~~
 56 ~~disbursement of the award. If approval is not granted, the dean will provide~~
 57 ~~explanation to the committee. If there is substantial disagreement on the~~
 58 ~~awarding of funds, the matter will be referred to the College Council for final~~
 59 ~~dispensation.~~

60 ~~—For units using a per capita allocation, the funds shall be available to faculty~~
 61 ~~members in the same manner as the departmental-level faculty development funds.~~

62 ~~5. Within two months of the end of each fiscal year, the dean will compile and~~
 63 ~~publish or distribute (in printed or electronic form) to the faculty of the~~
 64 ~~college, school, or Kent Library a list of recipients of all development grants~~
 65 ~~awarded, purposes, funds expended, and the remaining balance of all~~
 66 ~~available funds.~~

67 ~~6. Information concerning the unit procedures, funding periods, and/or~~
 68 ~~applications shall be made available through the dean, department~~
 69 ~~chairpersons, or members of the Faculty Development Committee.~~

70 ~~7. Unit procedures and criteria that were in force at the time of the approval of~~
 71 ~~this policy, and that are not in conflict wit it, shall remain in force until~~
 72 ~~revised according to the provisions above.~~

73 *Procedures contain portions of: Faculty Senate bill 87-A-02R approved 4/87; Board of Regents Approval 5/87; Faculty*
 74 *Senate bill 10-A-06 approved 3/24/10; Board of Regents Approval 6/22/10; Amended by Faculty Senate 4/20/11, President*
 75 *Approval 4/11, 15-Day Review 4/11*

Action	Date ⁷⁶
Introduced to Senate	2/14/2014
Second Senate Meeting	
Faculty Senate Vote	
President's Review	
15 Day Review	
Posted to Faculty Handbook	