

**SCHEDULE AND BILLING INFORMATION  
SUMMER 2017**

**FEE PAYMENT INFORMATION:** Students who have registered for classes through May 19, 2017\*\* for the Summer 2017 semester must have all fees and charges (including housing and meals) paid by May 19, 2017 using any of the payment options listed below. Failure to pay your account balance by May 19, 2017 may result in late fees and CANCELLATION of your class schedule and/or room assignment.

**IF YOU ENROLLED OR ADDED SUMMER 2017 CLASSES AFTER MAY 19, 2017\*\*:** You must have all related fees and charges resulting from this activity (including housing and meals) paid by June 16, 2017 using any of the payment options listed below. Failure to pay your account balance by June 16, 2017 may result in late fees and CANCELLATION of your class schedule and/or room assignment.

\*\*NOTE: You may not receive a billing statement for this registration activity. Please review your online Account Summary for charge & payment detail.

For additional information, visit [semo.edu/sfs](http://semo.edu/sfs)

PAYMENT OPTIONS	ONLINE SERVICES & EMAIL	FINANCIAL AID
<ul style="list-style-type: none"> <li>• Pay in full</li> <li>• Confirmed (pending) financial aid greater than or equal to the account balance</li> <li>• 2- Installment Payment Plan (IPP)*               <ul style="list-style-type: none"> <li>• May 19, 2017 (50% due)</li> <li>• June 16, 2017 (50% due)</li> </ul> <p>* \$15 non-refundable fee associated with 2-IPP</p> </li> </ul>	<p><a href="http://portal.semo.edu">http://portal.semo.edu</a></p> <p>Personal and secure access to your financial account, Financial Aid information, grades, GPA, and course registration.</p> <p>Make payment, view account detail, sign up for direct deposit for student refunds and assign authorized users to your student financial account, through the Account Summary—Student SS tab.</p> <p>Check your Southeast email regularly to ensure you are not missing important billing or financial aid information!</p>	<p>Your bill may reflect financial aid as a reduction (credit) to the amount owed. If shown, this aid has been “confirmed” based on your eligibility as of the date on the enclosed bill. Although reflected as a credit, this aid has not been officially disbursed to your account and will be recalculated based on enrollment at the time of disbursement. If you have applied for financial aid and it is not reflected on your bill, then please contact Student Financial Services at (573) 651-2253.</p> <p>NOTE: Students with Financial Aid should be aware that it may be affected if they drop below the required number of hours and/or change summer enrollment.</p> <p>For important consumer information, visit: <a href="http://semo.edu/consumerinfo">semo.edu/consumerinfo</a></p>

**Summer 2017**

**DATES TO REMEMBER**

**May 15 — August 4, 2017**

Please refer to your class schedule for exact start date. Some classes may begin on Monday.

Summer Registration Begins.....	Monday, Feb 13
Textbook Rental begins for all summer classes.....	Monday, May 8
1st 4 week, 1st 6 week, and 12 week sessions begin.....	Tuesday, May 16
<b>*****PAYMENT DUE***** (Classes added through May 19) (1st Installment – 50%).....</b>	<b>Friday, May 19</b>
Memorial Day—University Closed .....	Monday, May 29
2nd 4 week and 8 week sessions begin.....	Tuesday, June 13
<b>*****PAYMENT DUE***** (Classes added May 20—June 16) (2nd Installment – 50%).....</b>	<b>Friday, June 16</b>
2nd 6 week session begins.....	Monday, June 26
On Campus Classes meet for makeup date for Independence Day.....	Monday, June 26
Last date to submit a 2016-2017 FAFSA for Summer Session aid.....	Friday, June 30
Independence Day—University Closed.....	Tuesday, July 4
3rd 4 week session begins.....	Tuesday, July 11
Last date to submit a loan request for 2017 Summer Direct Loans.....	Friday, July 21

For refund periods and other important dates, please visit our calendar at [www.semo.edu/sfs/calendar](http://www.semo.edu/sfs/calendar)

SUMMER UNIVERSITY HOURS	ONLINE CREDIT CARD PAYMENTS
<p>Student Financial Services' office hours for May 15th through August 11th will be 8:00 am — 4:00 pm Monday through Friday (9:00 am—4:00 pm on Wednesdays) at the Cape Girardeau Campus.</p>	<p>Southeast Missouri State University is committed to providing students a range of options for paying educational expenses and is excited to provide online credit card transactions!</p> <p>*ALL debit &amp; credit card transactions (in person, online, or via phone) will be assessed a 2.5% service fee (up to a maximum of \$50 per transaction)</p> <p>Avoid the service fee by paying online with an electronic check or mail/pay in person with a check or money order.</p>



**SOUTHEAST MISSOURI**  
STATE UNIVERSITY · 1873  
Student Financial Services  
One University Plaza  
Cape Girardeau, MO 63701  
573-651-2253

Residence Hall Assignment  
Address: 350 N Henderson Ave  
NR-0104a Vandiver Hall  
Cape Girardeau MO 63701

# EXAMPLE

Rowdy Redhawk  
One University Plaza  
Cape Girardeau, MO 63701

Date: 04/28/2017

Southeast ID: S01000001  
Semester: Summer 2017 (201730)

Due Date: 19-May-2017

## Student Schedule/Bill

COURSE	TITLE	CR	DAYS	TIME	BUILDING	ROOM	INSTRUCTOR
AD 101 03	Intro To Micro	3.00	MWF	1100-1150am	DEMPST	001	Ryan, P.
EN 140 09	Rhet & Crit Thi	3.00	MWF	0900-0950am	GRAUEL	305	Furlong, S
SW 207 02	Understand Cul	3.00	MWF	0130-0220pm	CRISP	333	Parker, T.
HL 120 06	Health Perspect	3.00	TR	1230-0145pm	CRISP	125	Gegg, C.

**Name and Address:** The bill will always be in the student's name. The first bill of the semester will go to the permanent address on file. Later bills will be sent to the local or campus address. If the student would like all future bills to be sent to a different address, then see instructions on the back of the bill to update/create a billing address.

**Semester Charges:** Charges billed to your student account at the time the bill was printed. See "Date" at top. Comprehensive fee schedule located online at [semo.edu/sfs/fee-schedule](http://semo.edu/sfs/fee-schedule)

**Previous Balance:** This is a balance that carried over from a prior semester. Full details of all charges & payments can be viewed online through the Account Summary. See the back of your bill for Online Access instructions.

**Housing Assignment:** Will not display on bill if the student is not living on campus.

**Due Date:** Day full balance or payment on an installment payment plan is due. See the back of your bill for IPP options or visit our website at [semo.edu/sfs/options](http://semo.edu/sfs/options)

**Semester Payments:** Payments that have been made to the account or financial aid\* that is approved and pending payment. \*Financial Aid is subject to change based on Federal regulations and/or student status (enrollment, GPA, etc.) at time of payment to account.

CURRENT SEMESTER CHARGES		CURRENT SEMESTER PAYMENTS	
Course Fee/Accounting	10.00	A/R Cash Payment	490.00
Electronic Course Access	99.00	Access Missouri State Grant	925.00
General Fees	404.40	FSEOG Payment	400.00
Housing Cable TV Fee	30.00	Federal Direct Sub Loan	1732.00
Housing Contract-RHA Fee	15.00	Pell Grant Payment	2887.50
Housing Room-Vandiver Hall	3000.00	Ccollege Partnrshp Access Awrd	750.00
Housing Technology Fee	30.00		
Housing-Meal Plan [Classic]	1195.00		
SE Bookstore Miscellaneous	13.98		
SE Textbook Rental Fee	77.82		
Tuition - Cape Campus	2391.60		
<b>Current Semester Charges:</b>	<b>7266.80</b>	<b>Current Semester Credits:</b>	<b>7184.50</b>

<b>Current Semester Balance:</b>	82.30
<b>Previous Balance:</b>	10.00
<b>AMOUNT DUE:</b>	<b>92.30</b>
<small>If enrolling in payment plan, Previous Balance must be paid in full with first payment.</small>	

**Amount Due:** Balance owed out of pocket. This balance can be paid in full or split into payments on an installment payment plan. For payment options, see the back of your bill or visit our website at [semo.edu/sfs/options](http://semo.edu/sfs/options). If this amount is reflected as a credit (negative balance), then a payment is not needed.

If mailing payment, include this stub and send payment to:

Southeast Missouri State University  
Attn: Cashier's Office MS 3275  
One University Plaza  
Cape Girardeau, MO 63701

**Student Name:** Rowdy Redhawk  
**Southeast ID:** S01000001  
**Due Date is:** 19-May-2017

**Payment Method (Do Not Send Cash)**  
Pay this amount: \$92.30  
OR Installment Payment Plan:  2-pmts  3-pmts  4-pmts

- Mail check or money order (Please include daytime phone number)  
- Visit portal.semo.edu to make online payment and see required amount due for installment payment plan options  
**Please see reverse side for important billing information.**

## Questions about charges on your bill?

Tuition, General Fees, Web Course Fees, Electronic Course Access, Program Fees, Special Course Fees, ITV Fees, IPP Fees, Late Payment Fees	Student Financial Services (SFS)	573-651-2253 or <a href="mailto:sfs@semo.edu">sfs@semo.edu</a> For a comprehensive list of fees, visit our website at <a href="http://semo.edu/sfs/fee-schedule">semo.edu/sfs/fee-schedule</a>
Housing, Meal Plan, RHA Fee, Technology Fee, Cable TV, Housing Damage, Key Replacement	Residence Life	573-651-2274 or <a href="mailto:residencelife@semo.edu">residencelife@semo.edu</a>
Textbook Rental and Textbook Rental Charge	Textbook Rental	573-651-2236 or <a href="mailto:rentabook@semo.edu">rentabook@semo.edu</a>
Parking Tickets and Permits	Department of Public Safety (DPS) / Parking Services	573-651-2310 or <a href="mailto:parking@semo.edu">parking@semo.edu</a>
Health Clinic Charges	Health Clinic	573-651-2270 or <a href="mailto:chc@sehealth.org">chc@sehealth.org</a>
Application Fees, Orientation, Camp Redhawk	Office of Admissions	573-651-2590 or <a href="mailto:admissions@semo.edu">admissions@semo.edu</a>
Bookstore Purchase	Southeast Bookstore	573-651-2279 or <a href="mailto:southeast@bkstr.com">southeast@bkstr.com</a>
Transcript and Graduation Fees	Registrar	573-651-2250 or <a href="mailto:registrar@semo.edu">registrar@semo.edu</a>