Department of Theatre and Dance  
BFA THEATRE DESIGN & TECHNOLOGY

PROJECT FORM

<table>
<thead>
<tr>
<th>Name:</th>
<th>Southeast</th>
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<tbody>
<tr>
<td>Email:</td>
<td>Cell Phone:</td>
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<tr>
<td>Student Number:</td>
<td>Semester/Year of Graduation:</td>
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**INTENT**

**I. Statement of Project**

I, [Name], intend to analyze all appropriate Theatre & Dance Mainstage productions for a suitable Design and/or Technical position for the semester/year indicated above. If the position is deemed appropriate I will use the position as my BFA Project.

If the aforementioned Design and/or Technical position is not deemed appropriate I will choose another position, in conjunction with faculty advisement, in another Mainstage production during the aforementioned semester and use this as my BFA Project.

**II. Qualifications**

Attached, please find:

1. My most recent résumé and degree audit.
2. A self-assessment regarding my overall artistic/professional strengths and weaknesses prior to the project.
3. A portfolio representing previous projects that qualify me for the position.
4. An outlined 1-Year, 5-Year, and 10-Year Career Plan.

**III. Statement of Goals**

To further develop my:

- Analytical Skills;
- Collaboration Skills;
- Presentational Skills;
- Organizational Skills;
- Understanding of timely delivery of all necessary steps needed to complete the project;
- Understanding of research (historical or otherwise) as it relates to the project;
- Unique skill sets needed to complete the project;
- Ability to Self-Assess;

**IV. Completion of Project**

Within two days from the close of the approved production, I will provide my BFA Project Committee with:

- A thorough script and/or character analysis, as approved in all theatre design courses.
• Detailed research—including photos, paintings, critical analysis of the script, interviews, music, poems, etc.—with specific notes on how each was used as part of my creative process used for the completion of this project.
• Specific documentation and visual representation appropriate for this project, which meets the standards that have been established in conjunction with faculty advisement.
• a professional journal—from proposal preparation through the final performance—detailing successes, failures, discoveries, observations, frustrations, etc.
• a self-assessment of my work ethic, working process, unique challenges posed by this project and production, and finished product.

Signature of Student & date of initial submission: ____________________________________________

BFA Project Advisor:
Student Selected Committee Member:
Student Selected Committee Member:
Faculty Assigned Committee Member:

IMPORTANT NOTE:
• This Intent Form—including Qualifications, Section II above—must be submitted to the Chair of the Department no later than March 15th of the previous academic year.

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ASSESSMENT

Title of Production & Position:
Production Date(s):
Submission Date of Items in Section IV:

Date of Final Meeting:

Faculty Evaluation:
• Items in Section II (5%):
• Items in Section IV (25%):
• Process & Documentation (70%)
  Final Grade:

Signature of Faculty Committee Members:

___________________________________  _____________________________________
(Project Advisor)  (Student Selected Committee Member)

___________________________________  _____________________________________
(Student Selected Committee Member)  (Faculty Assigned Committee Member)

Faculty Commentary: