Complete this form to request an increase to your Federal Direct Loan. Be sure to complete the section that applies to your specific situation. Use ink and please print IF YOU DO NOT COMPLETE THE REQUIRED INFORMATION THE REQUEST CANNOT BE PROCESSED.

<table>
<thead>
<tr>
<th>Student Name:</th>
<th>Southeast ID#:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone Number:</td>
<td>Southeast Email Address:</td>
</tr>
<tr>
<td>Cell Phone Number:</td>
<td></td>
</tr>
</tbody>
</table>

**PREVIOUSLY REJECTED OR NOT ACCEPTED**
Complete this section only if you are requesting a Federal Direct Student Loan previously rejected; or you did not accept the full amount of the loan.

Apply my loan to the following term: (circle one):

<table>
<thead>
<tr>
<th>Academic Year 2013-14</th>
<th>Fall 2013 only</th>
<th>Spring 2014 only</th>
<th>Summer 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Fall/Spring Terms)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Loan Type:**

- Federal Direct Subsidized
- Federal Direct Unsubsidized

**Additional Loan Amount Requested:**

OR Maximum Loan Eligibility

**PLUS DENIAL**
Complete this section only if your parent has been denied a Parent Plus Loan and you are requesting the additional Direct Unsubsidized Loan. Freshman and sophomores may be eligible for a maximum of $4,000 in additional funds. Junior and seniors may be eligible for a maximum of $5,000 in additional funds.

Apply my loan to the following term: (circle one):

<table>
<thead>
<tr>
<th>Academic Year 2013-14</th>
<th>Fall 2013 only</th>
<th>Spring 2014 only</th>
<th>Summer 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Fall/Spring Terms)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Additional Loan Amount Requested:**

OR Maximum Loan Eligibility

**CHANGE IN GRADE LEVEL**
Complete this section if you are requesting an increase to your Federal Direct Loan due to a grade level change. Please indicate your new grade level:

- [ ] Sophomore (30-59 credits)
- [ ] Junior/Senior (60 credits or higher)

**SIGNATURE**
I am requesting Student Financial Services to make a change to my loans as indicated above.

<table>
<thead>
<tr>
<th>Student Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

**Return this form to:**
Southeast Missouri State University
Student Financial Services
One University Plaza, MS3740
Cape Girardeau, MO 63701
Telephone: (573)651-2253 Fax: (573)986-6431
E-mail: Loan@semo.edu.

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NBC
Earned
Enrolled