SOUTHEAST MISSOURI STATE UNIVERSITY
BOARD OF REGENTS MEETING
September 21, 2013
8:00 a.m.
Drury Plaza Hotel at the Arch, Jolliet Room
St. Louis, Missouri

Open Session Agenda

ACTION ITEMS:
1. Consideration of Approval of Minutes for:
   A. Open Session Meeting of June 27, 2013
   B. Open Session Meeting of July 26, 2013
2. Consideration of Approval of Update to Business Policy & Procedure
   01-15: “Tobacco Use in the Workplace”
3. Consideration of Approval of Recommendation to Award Medical
   Insurance
4. Consideration of Approval of Institute for Regional Innovation and
   Entrepreneurship

CONSENT ITEMS:
1. Consideration of Approval of Academic Program Changes
   A. Renaming of the Department of Industrial and Engineering
      Technology Department to the Department of Polytechnic Studies
   B. New Minor – Construction Management
   C. New Minor – Sustainability
   D. Addition of Option – BS Mathematics: Actuarial Science Option
2. Consideration of Approval of Ohio Valley Conference Governing Board
   Certification Form
3. Consideration of Resolution of Honor for the Gymnastics Team Named
   2013 NACGCA/W Academic National Champions
4. Consideration of Resolution of Honor for Men’s Track & Field Athletes

REPORT ITEMS:
1. Update on Lift for Life Charter School
2. MDHE FY 15 Operating Budget Funding Request
3. President’s Report
   • Schedule for Academic Hall Grand Re-Opening
   • Report on Progress of Provost Search
   • Progress Report on Contracts and Facilities Management Projects
   • Dr. Martin Luther King, Jr. Celebration Dinner Speaker
   • Higher Education Channel (HEC-TV), St. Louis, MO

Attachment
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verbal

verbal
ACTION ITEM:
1. Consideration of Motion for “Closed Session for Appropriate Considerations:”
   A. RSMo 610.021.1 -- pertaining to legal actions, causes of action or litigation
   B. RSMo 610.021.3 -- pertaining to the hiring, firing, disciplining or promotion of personnel
   C. RSMo 610.021.13 -- pertaining to personnel records, performance ratings
   D. RSMo 610.021.2 -- pertaining to lease, purchase or sale of real estate
   E. RSMo 610.021.14 -- pertaining to records which are protected from disclosure by law

ACTION ITEMS:
1. Reconvene Open Session
2. Announcement of Actions Taken in Closed Session
3. Consideration of Motion to Adjourn
Subject to approval by the Board of Regents.

MINUTES OF THE OPEN SESSION
OF THE
SOUTHEAST MISSOURI STATE UNIVERSITY
BOARD OF REGENTS
HELD ON THE
TWENTY-SEVENTH DAY OF JUNE 2013

The Board of Regents for Southeast Missouri State University convened at 9:08 a.m. on Thursday, June 27, 2013, in the University Center, Ballroom A, on the campus of Southeast Missouri State University. Regents present were: Mr. Doyle L. Privett, President of the Board of Regents; Mr. Jay B. Knudtson; Mr. Kevin J. Magnan, Student Representative to the Board of Regents; Mr. Thomas M. Meyer; Ms. Kendra Neely-Martin; and Mr. Daren K. Todd. Also present were: Dr. Kenneth W. Dobbins, President of Southeast Missouri State University; Ms. Kathy Mangels, Board Treasurer; Mr. John Grimm, Legal Counsel; and Mr. Brady L. Barke, Board Secretary. Board President Privett presided.

Regent Bedell was not in attendance.

CONSIDERATION OF APPROVAL OF MINUTES

A motion was made by Regent Meyer and seconded by Regent Knudtson to approve the minutes of the open session of May 11, 2013, as written [Attachment A]. The motion carried unanimously.

MOTION TO RECESS THE OPEN SESSION

A motion was made by Regent Meyer and seconded by Regent Knudtson to recess the open session in order to take a brief tour of the University Bookstore and new banking facility. The motion carried unanimously.

The open session recessed at 9:10 a.m.

The open session reconvened at 9:40 a.m.

MOTION TO RECESS THE OPEN SESSION AND CONVENE THE CLOSED SESSION

A motion was made by Regent Meyer and seconded by Regent Neely-Martin to recess the open session and convene the closed session for consideration of the following:
A. RSMo 610.021.1 -- pertaining to legal actions, causes of action or litigation
B. RSMo 610.021.3 -- pertaining to the hiring, firing, disciplining or promotion of personnel
C. RSMo 610.021.9 -- pertaining to preparation for negotiations with employee groups
D. RSMo 610.021.13 -- pertaining to personnel records, performance ratings
E. RSMo 610.021.14 -- pertaining to records which are protected from disclosure by law

The motion carried unanimously.

The meeting recessed at 9:41 a.m.

The meeting reconvened at 10:50 a.m.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

President Dobbins announced that routine faculty and non-faculty personnel actions were approved during the closed session, as well as wage amendments to the agreements with the International Brotherhood of Teamsters and the International Union of Operating Engineers.

CONSIDERATION OF APPROVAL OF SPECIAL COURSE FEES COMMENCING WITH THE FALL 2013 SEMESTER

President Dobbins asked Ms. Kathy Mangels, Vice President for Finance & Administration, to present the recommendation that the Board approve the proposed Special Course Fees commencing with the Fall 2013 semester [Attachment B].

Vice President Mangels explained the Board’s decision at the April 10, 2013 meeting to partner with Follett to manage the University’s Bookstore provides an opportunity to utilize their advances in electronic course materials. One such program is IncludED, which provides students with the ability to access their faculty material and electronic textbooks/course software through a single sign-on. Currently, students physically purchase an access code for an electronic textbook/software from the Bookstore, which they must enter in a website established by the textbook publisher each time they access the material. The student must separately login to the University’s learning management system (Moodle) to access other course materials provided by the faculty member (syllabi, etc.).

Through the IncludED program, student access to the electronic course materials will be activated by the publisher based on enrollment information provided by the
University. The student login to the University’s learning management system will automatically log them in to the electronic course materials. This eliminates the need for the student to visit the bookstore to purchase the code, and ensures for the faculty member that all students have access to the materials on the first day of class.

By attaching the cost of the code and access to the electronic materials to the course as a special course fee, students are assessed the cost at the same time as tuition is assessed for the course. This makes the cost eligible for financial aid and inclusion in payment plans.

Attachment 1 details the courses piloting the IncludED single sign-on in the Fall 2013 semester. The special course fee will be equal to the cost of the course material access negotiated with the publisher and Follett. In each case the cost to the student for the IncludED access is equal to or substantially lower than the current cost of physically purchasing the code through the Bookstore. These pilot courses also allow the University to gather comparative data on the success of students using electronic textbooks/software versus printed textbooks.

A motion was made by Regent Todd and seconded by Regent Neely-Martin to approve the proposed Special Course Fees commencing with the Fall 2013 semester. The motion carried unanimously.

CONSIDERATION OF APPROVAL OF THE PROPOSED FY14 UNIVERSITY AND AUXILIARY OPERATING BUDGETS

President Dobbins asked Vice President Mangels to present the recommendation that the Board approve the proposed FY14 University and Auxiliary Operating Budgets [Attachment C].

Vice President Mangels explained that as a result of the Budget Review Committee’s deliberations, the proposed FY14 University Operating Budget was submitted to President Dobbins for approval (Summary – Attachment 1; Itemized – Attachment 2).

The Budget Review Committee (BRC) is composed of 30 individuals who represent all major interest groups on campus. Based on the Board’s directive in March 2010, BRC has been deliberating on ways to meet an anticipated budget need of $20 million over the next five fiscal years (FY11 – FY15). This shortfall was estimated based on the assumptions that state appropriations could be reduced by a total of 15% - 20% during this period, the university would have costs to continue normal operations which average $1.2 million per fiscal year, and the university would have to address salary needs for employees during this period. The university had identified $16.9 million of this goal, including the attached recommendations for FY14.
BRC utilized the Senate recommendation of a 2% increase in state appropriations for higher education for FY14 when compiling the budget, which equates to an $850,000 increase for Southeast. Based on this assumption, state appropriations would represent 41.2% of the University’s FY14 general operating income. Because the final funding for higher education in FY13 was a slight increase from FY12, as opposed to the 8% reduction originally proposed by the Governor and used by BRC for FY13 budget planning, there is also approximately $3.69 million of unbudgeted base appropriations from the FY13 budget process available for the FY14 budget.

Considering that university faculty and staff have only received over the last four fiscal years a total of a 4% salary increase, and the recruitment challenges of replacing a large number of retiring employees, merit based salary increases were a priority for all groups represented on BRC. The university has contracted with JW Terrill to conduct a compensation and equity study, and the recommendations will be reviewed with employee groups during the fall semester. The BRC allocated an additional pool of salary dollars ($1.2 million) to implement the first phase of the studies’ recommendations in FY14.

BRC and President Dobbins’ recommendations in the proposed budget include (detailed in Attachment 3):

1. Two percent increase in FY14 state operating appropriations and unbudgeted base appropriations from the FY13 budget process.
2. Increase in incidental fee revenue net of related expenditures (e.g. scholarships and fee waivers) from increased enrollments, a $3.75 per credit hour increase assessed to residential undergraduate students and a $2.50 per credit hour increased assessed to lower division courses at the regional campuses.
3. Increase in auxiliary overhead contributions for utilities, maintenance, scholarships, etc.
4. Administrative commitments including state mandated increase to employee retirement contributions, increases in property insurance premiums, and the salary cost of faculty merit promotions and a staff extra ordinary merit pool.
5. Programmatic expenditure increases and enhancements including an increase of $75 per faculty member to faculty professional development funds, operations funding for campus emergency response and admissions recruitment efforts and internet access fees for the regional campuses.
6. Staffing increases for career advising, to replace staffing previously provided through the Division of Workforce Development, and technology positions focused on web design and pc applications.
7. One-time funding for staff support in Health Science advising and social media, and programmatic enhancements for out-of-state recruitment efforts, military and veterans services initiatives, increased faculty and staff search costs, classroom furniture replacement, campus wide information technology projects and a pool to implement recommendations for new academic
offerings. In addition, the President recommended one time dollars for bond payments to offset the deferral of a scheduled increase to the M&R general fee.

8. Staff base merit salary increase of 3.0% for administrative/professional staff, 3.0% or $700 minimum for clerical/technical/service staff and bargaining units and 3.0% for graduate assistant stipends.

9. Faculty base merit salary increase of 2.625% and a 0.375% salary pool to fund post-professorial merit increases. In addition, the BRC recommended an increase to the chairperson stipend from $3,000 to $3,500, which has not been changed since 2006.

10. Base salary equity pool to implement the first phase of recommendations from the salary equity study in January 2014.

The total proposed University operating budget for FY14 is $103.9 million, net of designated revenue. For illustration purposes, Attachments 4, 5 and 6 contain graphs that display the sources of estimated revenues and net expenditures by major division and expense category. The distribution of total expenditure budgets between divisions has remained consistent with FY13 budget allocations.

Also enclosed are the proposed operating budgets for all auxiliary departments, totaling $36.1 million, all of which are balanced (Attachment 7). The Residence Life budget incorporates FY14 room and board rates approved by the Board at their February 21, 2013 meeting.

A motion was made by Regent Todd and seconded by Regent Meyer to approve the proposed FY14 University and Auxiliary Operating Budgets. The motion carried unanimously.

CONSIDERATION OF APPROVAL OF CAPITAL BUDGET REQUEST FOR FY15 TO BE SUBMITTED TO THE MISSOURI DEPARTMENT OF HIGHER EDUCATION

President Dobbins asked Vice President Mangels to present the recommendation that the Board approve the Capital Budget Request for FY15 to be submitted to the Missouri Department of Higher Education [Attachment D].

Vice President Mangels explained the Capital Budget Request (Attachment 1) includes FY15 Budget Request and Long Range Plan Requests. The University’s 2010 bond issuance provided funding to address two projects that had been top priorities in the Capital Budget Request to CBHE in previous years, the renovation of Academic Hall and Magill Hall. The remaining bonding capacity only allowed the university to address the priority one and priority two projects identified through the deferred maintenance study. Therefore, the first priority in the University’s FY15 Capital Budget Request is the remaining campus-wide deferred maintenance projects.
The renovations in this request include updating building envelopes and mechanical, electrical, and HVAC systems throughout many of the University’s oldest campus buildings. Additionally, funding is requested for roof replacements to numerous buildings, replacement of deteriorating single-pane, metal-frame windows, and upgrades to site elements responsible for storm water drainage. In some instances, such as the Art Building which was constructed in 1902, it is not just one component that needs replacing but all building infrastructure systems (mechanical, electrical, plumbing and structural issues). If these repairs are not made the university could face the decision of taking such buildings off-line.

Also included in the campus wide renovations is maintenance to the tunnel system. This portion of the project involves repair and/or replacement to various sections of the tunnels as well as increasing safety through added lighting, hazardous material abatement, and improved ventilation. Due to past expansion of the campus infrastructure, some sections of the tunnels have become overcrowded and do not allow proper use.

The renovation of Crisp Hall is the University’s next priority. The building needs extensive interior renovations as well as replacement of the roof and all major mechanical, electrical and plumbing systems. A full renovation of the facility would allow for larger classrooms and expand opportunities for nursing and health related academic programs.

The third priority in the proposed capital budget request is renovation of the Grauel Building. The project will upgrade the electrical service, increase the capacity of the HVAC system, renovate the classrooms and bring the theatre into compliance with ADA guidelines. These space upgrades are essential for accreditation of the Communication Disorder and Mass Media programs.

A motion was made by Regent Meyer and seconded by Regent Todd to approve the Capital Budget Request for FY15 to be submitted to the Missouri Department of Higher Education. The motion carried unanimously.

CONSIDERATION OF APPROVAL TO REAFFIRM THE DEFINITION OF AN ACADEMIC “CENTER” AND THE CURRENT ACADEMIC CENTERS AS OF JUNE 27, 2013, AND APPROVE THE DEFINITION OF AN “INSTITUTE”

President Dobbins asked Dr. Gerald McDougall, Interim Provost, to present the recommendation that the Board reaffirm the definition of an academic “Center” and the current academic Centers as of June 27, 2013, and approve the definition of an “Institute” [Attachment E].
Interim Provost McDougall explained that Attachment 1 provides the definition of an academic “Center,” which was approved by the Board of Regents on December 12, 2008.

Attachment 2 provides a list of Centers at Southeast that have been created over the past 33 years. The purposes of the Centers vary from adult day care in Cape Girardeau to regional service to communities.

Attachment 3 provides the definition of an “Institute.”

A motion was made by Regent Todd and seconded by Regent Neely-Martin to reaffirm the definition of an academic “Center” and the current academic Centers as of June 27, 2013, and approve the definition of an “Institute.” The motion carried unanimously.

CONSIDERATION OF APPROVAL OF THE AMENDED AND RESTATED ARTICLES OF INCORPORATION AND BYLAWS OF THE MISSOURI INNOVATION CORPORATION

President Dobbins asked Vice President Mangels, Dr. James Stapleton, Executive Director of the Douglas C. Greene Center for Innovation and Entrepreneurship, and Dr. John Kraemer, Director of the Center for Environmental Analysis, to present the recommendation that the Board approve the amended and restated Articles of Incorporation and Bylaws of the Missouri Innovation Corporation [Attachment F].

On November 13, 2003, the Southeast Missouri State University Board of Regents approved the creation of the Missouri Research Corporation. The intent of the corporation at the time was to provide a separate entity to expand the sponsored research activity of the University and develop partnerships with business, industry and government.

The activity of the corporation has developed into more entrepreneurial and economic development activity, as opposed to traditional sponsored program activity which is more easily administered through the processes and systems in place at the University. Because of new opportunities that may be available to University personnel for contracts with governmental agencies and the private sector, the original purpose of the corporation needs to be amended to remove specific reference to “research”.

Therefore, it is recommended that the name of the corporation be changed to the Missouri Innovation Corporation (MIC) and the Articles of Incorporation (Attachment 1) be amended to reflect this change. The Corporation is still organized for the exclusive benefit of the University, but Article VIII has been amended to reflect the purpose of the Corporation as “charitable, scientific, and educational.”
The Amended and Restated Bylaws (Attachment 2) of the Missouri Innovation Corporation also reflects the corporation name change. Both of these documents were prepared by legal counsel, and approved by the MIC Board of Directors on June 13, 2013. The appropriate paperwork will be filed with the Missouri Secretary of State’s Office upon Board approval.

A motion was made by Regent Meyer and seconded by Regent Todd to approve the amended and restated Articles of Incorporation and Bylaws of the Missouri Innovation Corporation. The motion carried unanimously.

CONSIDERATION OF APPROVAL OF ARTICLES OF ORGANIZATION AND OPERATING AGREEMENT TO ESTABLISH THE INSTITUTE FOR ENVIRONMENTAL HEALTH ASSESSMENT AND PATIENT-CENTERED OUTCOMES, LLC.

President Dobbins asked Vice President Mangels, Dr. Stapleton, and Dr. Kraemer to present the recommendation that the Board approve the Articles of Organization and Operating Agreement to establish the Institute for Environmental Health Assessment and Patient-Centered Outcomes, LLC. [Attachment G].

The Missouri Innovation Corporation (MIC) has two wholly owned subsidiaries, the Missouri Research Innovation Center and the Missouri Research Corporation II. These entities were originally established to provide the necessary legal structure to accommodate various activities that might develop under the auspices of the Missouri Innovation Corporation (taxable sales, private partnerships, etc.).

Dr. Kraemer operates the University’s Center for Environmental Analysis. He has completed research and training regionally in the area of asthma management through the identification and management of environmental triggers. His work (Attachment 1) has received recognition and interest nationally from governmental and private sector health care organizations.

The formation of the Institute for Environmental Health Assessment and Patient-Centered Outcomes as a wholly-owned limited liability company of the Missouri Innovation Corporation will provide the legal structure to contract and bill for services from all organizations interested in an expansion of Dr. Kraemer’s asthma and health related work. The attached Articles of Organization (Attachment 2) and Operating Agreement (Attachment 3) were prepared by legal counsel, in keeping with the legal framework of the existing MIC organizations. The organization will have a Board of Managers, which will be comprised of the same individuals as the MIC Board of Directors, who will appoint officers of the organization. An advisory board would be established to provide industry and professional related guidance to the executive director.
The formation of the corporation and attached documents were approved by the MIC Board of Directors on June 13, 2013. The appropriate paperwork to establish the corporation will be filed with the Missouri Secretary of State’s Office upon Board approval.

A motion was made by Regent Knudtson and seconded by Regent Neely-Martin to approve the Articles of Organization and Operating Agreement to establish the Institute for Environmental Health Assessment and Patient-Centered Outcomes, LLC. The motion carried unanimously.

CONSIDERATION OF APPROVAL OF THE APPOINTMENT OF DIRECTORS TO THE MISSOURI INNOVATION CORPORATION

President Dobbins asked Vice President Mangels, Dr. Stapleton, and Dr. Kraemer to present the recommendation to approve the appointment of Directors to the Missouri Innovation Corporation. [Attachment H].

The Bylaws of the Missouri Innovation Corporation (MIC) allow for a minimum of three Directors and a maximum of nine. The Board currently has three members, two with terms ending October 2013. It is anticipated increased activity of the Corporation will require more frequent Board meetings, and a larger Board will provide assurance that a quorum of Directors is available to take action in a timely manner. An expanded Board also allows for a more representative body of the University’s service region.

Attachment 1 outlines the names of the proposed new Directors and their initial terms of appointment. The terms have been staggered into three groups to ensure a majority of the Board is not transitioning at the same time. Directors may serve on the Board until they have completed two consecutive three-year terms. Two of the proposed Directors, Steven Kurtz and Scott Meyer, would begin serving on the Board after completion of the terms of Moe Sandfort and John Mehner in October, 2013. All other Directors would begin serving their terms upon Board of Regents’ approval.

A motion was made by Regent Meyer and seconded by Regent Knudtson to approve the appointment of Directors to the Missouri Innovation Corporation. The motion carried unanimously.

CONSIDERATION OF APPROVAL OF CONSENT AGENDA ITEM

A recommendation was presented as a consent agenda item for approval of the following changes to Academic Programs [Attachment I]:

- New Program – Bachelor of Science in Emergency Preparedness – Attachment 1
- Deletion of Program – TESOL (Teaching English to Speakers of Other Languages) Minor
Minutes of the Open Session Meeting
June 27, 2013
Page 10

A motion was made by Regent Todd and seconded by Regent Neely-Martin to approve the consent agenda item for changes to Academic Programs. The motion carried unanimously.

REPORT ON RIVER CAMPUS EXPANSION AND RESIDENCE HALL

A report was provided on the River Campus expansion project, which included site renderings and a proposed timeline [Attachment J].

REPORT ON CAMPUS GRAND RE-OPENING CELEBRATION

The Board was provided a tentative list of activities for the Campus Grand Re-Opening Celebration, which is scheduled to occur in conjunction with Homecoming activities from October 24-26, 2013 [Attachment K].

REPORT ON CARBON FOOTPRINT

An executive summary report was provided on the carbon footprint of Southeast Missouri State University [Attachment L].

REPORT ON PROGRESS OF PROVOST SEARCH

The Board was provided with a report on the progress of the Provost Search process [Attachment M]. The report identified the committee members and included a tentative timeline for completing the search process, indicating a new Provost may assume responsibilities during the Spring 2014 semester.

PROGRESS REPORT ON CONTRACTS AND FACILITIES MANAGEMENT PROJECTS

The Board was provided with a progress report on contracts and Facilities Management projects [Attachment N].

INFORMATIONAL ITEMS

The Board was provided with the following informational items:
- 2013-14 River Campus Season Brochure [Attachment O]; and
- 2013-14 University Speakers Series Information [Attachment P].
MOTION TO RECESS THE OPEN SESSION AND RECONVENE CLOSED EXECUTIVE SESSION

A motion was made by Regent Meyer and seconded by Regent Knudtson to recess the open session and reconvene the closed executive session for consideration of the following:

A. RSMo 610.021.13 -- pertaining to personnel records, performance ratings
B. RSMo 610.021.3 -- pertaining to the hiring, firing, disciplining or promotion of personnel
C. RSMo 610.021.14 -- pertaining to records which are protected from disclosure by law

The motion carried unanimously.

The open session recessed at 11:31 a.m.

The open session reconvened at 2:03 p.m.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED EXECUTIVE SESSION

Board President Privett announced that, during the closed executive session, the Board approved the FY14 salary for Dr. Kenneth W. Dobbins, President ($288,000). The Board also approved the FY14 salaries for President Dobbins and the Vice Presidents. In addition, the Board approved the extension of the original contract with Patek & Associates, LLC for Legislative Consulting Services for a period of one year from September 1, 2013, through August 31, 2014 ($72,000) and approved the naming of the Jeanine Larson Dobbins Plaza, located between the Scully, Rhodes, and Magill buildings.

CONSIDERATION OF MOTION TO ADJOURN

A motion was made by Regent Neely-Martin and seconded by Regent Todd to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 2:05 p.m.

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Brady L. Barke
Board of Regents’ Secretary

APPROVED:

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Doyle L. Privett, President
Board of Regents
Southeast Missouri State University
MINUTES OF THE OPEN SESSION
OF THE
SOUTHEAST MISSOURI STATE UNIVERSITY
BOARD OF REGENTS
HELD ON THE
TWENTY-SIXTH DAY OF JULY 2013

The Board of Regents for Southeast Missouri State University convened via teleconference at 9:05 a.m. on Friday, July 26, 2013, in Kent Library, Room 335, on the campus of Southeast Missouri State University. Regents present via telephone were: Mr. Doyle L. Privett, President of the Board of Regents; Mr. Jay B. Knudtson; Mr. Kevin J. Magann, Student Representative to the Board of Regents; Mr. Thomas M. Meyer; Ms. Kendra Neely-Martin, Vice President of the Board of Regents; and Mr. Daren K. Todd. Also present were: Dr. Kenneth W. Dobbins, President of Southeast Missouri State University; Ms. Kathy Mangels, Board Treasurer; and Mr. Brady L. Barke, Board Secretary. Board President Privett presided.

Regent Bedell was not in attendance.

CONSIDERATION OF APPROVAL TO AWARD A CONTRACT FOR
CONSTRUCTION OF THE RIVER CAMPUS EXPANSION PROJECT TO
RIVER CITY CONSTRUCTION, LLC.

President Dobbins asked Ms. Kathy Mangels, Vice President for Finance & Administration, to present the recommendation that the Board approve the award of a contract for construction of the River Campus Expansion project to River City Construction, LLC. [Attachment A].

On December 14, 2012, the Board of Regents approved the construction of academic space and new residence hall space at the River Campus. The River Campus Expansion project involves the design and construction of a new 125 space parking lot and a 93,754 sq. ft., three-story building that will house both residents and academic space. The first floor academic space includes practice rooms, sectionals, a choral rehearsal room, a dance studio and a directing/acting studio. The first floor also includes dining space with seating for roughly 120 people. The art classroom is located on the mezzanine level and 13 faculty offices are located on the second floor. The remaining space on the second floor consists of student rooms, lounges, practice rooms and a fitness room. The third floor houses all residential space for a total of 184 beds.
Bids for the project were recently opened and evaluated. While the bids were all very close, the low bid submitted was higher than the University had budgeted for the project. The total project cost, as outlined in Attachment 1, is $24,999,693. The System Facilities Revenue Refunding and Improvement Bonds Series 2013 that were issued to finance the project totaled $23,616,000, resulting in a funding shortfall of $1,383,693. The University has identified additional funding sources from previous construction projects that are in the closeout phase and are under budget. These funding sources total $3,500,000, which would cover the shortfall, while still allowing for an 8.5% project contingency.

River City Construction, LLC is the company that submitted the low bid for the expansion project. The University has met with the architects, engineers, and representatives from the apparent low bid to discuss possible value engineering ideas and the impact of the construction schedule. River City Construction, LLC is the same company that recently completed the renovations to Magill Hall, is familiar with the University, and understands the institution's deadlines. To ensure the project is completed by the July 2014 deadline, it is necessary to promptly award the construction contract.

It was noted that the majority of the subcontractors will be local, thus reinforcing the institution’s desire to award local contracts when possible.

A motion was made by Regent Meyer and seconded by Regent Knudtson to approve the award of a contract for construction of the River Campus Expansion project to River City Construction, LLC. A roll call vote was taken. Voting in favor were: Knudtson, Meyer, Neely-Martin, Todd, and Privett. The motion carried.

**UPDATE ON STATUS OF DEMPSTER HALL**

President Dobbins asked Vice President Mangels to provide a brief update on the status of Dempster Hall after the fire that occurred on Monday, July 15, 2013. Vice President Mangels indicated that the majority of the damage was a result of smoke infiltration in the building, combined with some water damage from extinguishing the fire. She noted the restoration process is well underway, with plans to have the space ready for classroom space by the start of the Fall 2013 semester.

President Dobbins commended the University staff for the tremendous job they have done handling the situation and indicated the institution is very fortunate there were no injuries as a result of the fire.
CONSIDERATION OF MOTION TO ADJOURN

A motion was made by Regent Meyer and seconded by Regent Neely-Martin to adjourn the meeting. Voting in favor were: Knudtson, Meyer, Neely-Martin, Todd, and Privett. The motion carried.

The meeting adjourned at 9:25 a.m.

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Brady L. Barke
Board of Regents’ Secretary

APPROVED:

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Doyle L. Privett, President
Board of Regents
Southeast Missouri State University
BOARD OF REGENTS
MOTION CONSIDERATION FORM

September 21, 2013
Open Session

I. Motion to be Considered:

Approve the attached revised policy statement for Section 01-15, Tobacco Use in the Workplace, of the Business Policy & Procedures Manual.

II. Background:

In July 2008 the University issued a policy that restricted smoking indoors and outdoors on University property and in University vehicles, except in designated areas. The development of other smoking related products has necessitated an update to the policy to incorporate other products that produce nicotine, such as electronic cigarettes.

The attached revised policy statement (Attachment 1) incorporates a statement that the university prohibits not only the smoking of cigarettes, pipes and cigars, but also prohibits the use of other smoking-related products such as electronic cigarettes, except in designated areas. Repeated violations of this policy are directed to the Office of Student Conduct (student violations) or Human Resources (staff and/or faculty violations). The Vice President for Finance and Administration shall be responsible for issuing and maintaining updated operating procedures to implement this policy.

Recommended By:
Student Government
Faculty Senate
Administrative Council
VP, Finance & Admin.
VP, University Advancement
Chairperson
Dean
Academic Council
Provost
President

Board Action on:
Motion By:
Second By:
Vote: Yeas: Nays:
Postpone:
Amend:
Disapprove:
Approve:
Secretary:
GENERAL STATEMENT OF POLICY

The Center for Disease Control has confirmed that indirect exposure to tobacco smoke can be harmful to one’s health. Therefore, smoking both indoors and outdoors is prohibited on University property and in University vehicles except in designated areas. This policy prohibits not only the smoking of cigarettes but also electronic cigarettes, pipes, cigars, hookahs and water pipes except in designated areas. The use of smokeless tobacco is prohibited inside all University buildings other than student residential housing units. Procedures for implementation of this policy will be developed and maintained by the Vice President for Finance and Administration.

Note: Red text above indicates change in policy.
BOARD OF REGENTS
MOTION CONSIDERATION FORM

September 21, 2013
Open Session

I. Motion to be Considered:

Consideration of approval to award medical insurance contract to United Healthcare for the plan year beginning January 1, 2014.

II. Background:

The current contract for medical insurance was awarded to United Healthcare for the plan year beginning January 1, 2011 and allowed for two optional one year renewal periods through calendar year 2013. The current medical plan has a cost to the general operating budget of approximately $4.51 million for 968 employees. There are currently an additional 253 employees whose premiums are funded by a university auxiliary enterprise (e.g. residence life) or grant funds at a cost of approximately $1.18 million and 159 retirees who utilize the university’s health plan at their own expense.

The University issued a Request for Proposals (RFP) in August 2013 for fully insured and self-insured medical insurance options. Three bids were received for a self-insured option and two bids were received for a fully insured option. The proposals for a self-insured option, with appropriate stop loss coverage, provided less than a 5% estimated reduction in university expense (based on current claims history) which did not justify the risk. United Healthcare offered a 3.84% premium increase for a fully insured option with no plan design changes, and Anthem offered a comparable plan at a 12.36% premium increase.

The University provides a $1,500 deductible base medical plan for all employees, in addition to $750 cafeteria plan dollars. The proposal from United Healthcare for a 3.84% increase to employee monthly premiums equates to an annual increase in cost to the general operating budget of approximately $173,000. Budget Review Committee (BRC) planned for a 5.0%

Recommended By:
Student Government ____________________________ Chairperson ____________________________
Faculty Senate ________________________________ Dean ________________________________
Administrative Council __________________________ Academic Council __________________________
VP, Enroll. Man. & Stu. Succ. __________________ Provost ________________________________
VP, Finance & Admin. ____________________________
VP, University Advancement ____________________________

Board Action on:
Motion By: ____________________________ Postpone:
Second By: ____________________________ Amend:
Vote: ________ Yeas: ________ Nays: ________
Approve: ____________________________
Disapprove: ____________________________
Secretary: ____________________________
increase in the FY14 approved budget, so this will result in cost savings of approximately $52,000, with no loss of benefits to employees.

The proposed contract award to United Healthcare is for the plan year beginning January 1, 2014 with two optional one year renewal periods. The University would conduct informational meetings for employees on the plans and premiums in early November and hold benefits open enrollment by the end of the month.
BOARD OF REGENTS
MOTION CONSIDERATION FORM

September 21, 2013

Open Session

I. Motion to be Considered:

Approve the formation of the Institute for Regional Innovation and Entrepreneurship.

II. Background:

The Southeast Missouri State University Board of Regents reaffirmed the definition of an Academic Center and approved the definition of an Institute at its meeting on June 27, 2013. At the same meeting, the Board approved the University’s first Institute, the Institute for Environmental Health Assessment for Patient-Centered Outcomes.

Academic Centers are associated with a College, School, or Department. An Institute is an autonomous unit, often operating independently from a College, School, or Department and relies heavily on external funding.

The formation of the Institute for Regional Innovation and Entrepreneurship will provide the organizational structure within the Missouri Innovation Corporation and an appropriate brand to more effectively attract external grants and contracts to provide outreach-focused research, technical assistance, and training services to communities and regions in Missouri and throughout the United States.

These programs recently received $2 million in federal awards to provide financial assistance to startup and existing businesses in southeast Missouri, and research and technical assistance to develop entrepreneurial ecosystem strategies for counties across Missouri. Since 2009, the unit has generated over $7.65 million in program income, grants and contracts, and private gifts.

Recommended By:

Student Government ____________________________  Chairperson ____________________________
Faculty Senate ________________________________  Dean _________________________________
Administrative Council ________________________  Academic Council ______________________
VP, Enroll. Man. & Stud. Suc. ____________________  Provost ______________________________
VP, Finance & Adm. ________________________________  President _______________________
VP, Univ. Adv. & Ex. Dir. Found. _________________________

Board Action on: ______________________________

Motion By: _________________________________  Postpone: ________________________________
Second By: ________________________________  Amend: _________________________________
Vote: __________________________  Disapprove: __________________________
Yeas: __________________________  Approve: _________________________________
Nays: __________________________  Secretary: ________________________________
I. Motion to be Considered:

Recommend approval of the following changes to Academic Programs:

- Renaming of the Department of Industrial and Engineering Technology to the Department of Polytechnic Studies – Attachment 1
- New Minor – Construction Management – Attachment 2
- New Minor – Sustainability – Attachment 3
- Addition of Option – BS Mathematics: Actuarial Science Option – Attachment 4

II. Background:

Renaming of the Department of Industrial and Engineering Technology to the Department of Polytechnic Studies

The Department of Industrial and Engineering Technology in the College of Science, Technology, and Agriculture is proposing renaming the department to the Department of Polytechnic Studies.

Pursuant to concerns by faculty members of the Department of Industrial and Engineering Technology, an ad hoc committee was established to investigate a possible revision to the department name. Faculty members feel that the current name does not accurately identify the scope and breadth of the department as it is currently configured. Discussion within the committee and the faculty as a whole resulted in a consensus that the name be changed to the Department of Polytechnic Studies.

Industry and educational standards have been moving away from the term “industrial” because of its manufacturing perception. One of the department’s accrediting agencies, previously known as NAIT (National Association of Industrial Technology) changed its official name to ATMAE

<table>
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<td>Faculty Senate</td>
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<td>VP, Finance &amp; Admin.</td>
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<td>VP, University Advancement</td>
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<td>Disapprove:</td>
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<tr>
<td>Approve:</td>
</tr>
<tr>
<td>Secretary:</td>
</tr>
</tbody>
</table>
Board of Regents  
Motion Consideration Form (Academic Program Changes)  
September 21, 2013  
Page 2 of 12

(The Association of Technology, Management, and Applied Engineering) to reflect this movement. The department would like to follow this trend.

Polytechnic means “relating to or dealing with many arts or sciences.” The department’s majors and options show a diverse background of emphasis, which are not represented well in the current department title. The department feels the name Polytechnic Studies correctly reflects the diversity, yet commonality of the various programs.

New Minor – Construction Management  
The Department of Industrial and Engineering Technology in the College of Science, Technology, and Agriculture is proposing a new minor in Construction Management.

The Construction Management minor will provide a complementary minor for related degrees, such as the BS Technology Management program, which has options in Facilities Management and Sustainability, Sustainable Energy Systems Management, etc. Students take Construction Management courses as electives, and the new minor will be beneficial to those with that interest.

No new resources are needed to deliver the minor, as current faculty will teach the existing courses.

New Minor - Sustainability  
The Environmental Science Program in the College of Science, Technology, and Agriculture is proposing a new minor in Sustainability.

Sustainability has become a major topic in industry and in education. Southeast Missouri State University has an ad hoc Sustainability Committee formed by President Dobbins, and Southeast is a member of the Association for the Advancement of Sustainability in Higher Education (AASHE).

The Sustainability minor will provide a complementary minor for related degrees, such as Agriculture, Biology, Chemistry, Economics, Engineering Technology, or Technology Management.

No new resources are needed to deliver the minor, as current faculty will teach the existing courses.

Addition of Option – BS Mathematics: Actuarial Science Option  
The Actuarial Science option will address demands from our current and future majors, and will fulfill an unmet academic and professional need in the region.

According to information provided by the Bureau of Labor Statistics, the demand for actuaries is expected to grow 27 percent between 2010 and 2020. Median pay exceeds $87,000. This major
will be very appealing to students who have strong math skills and are looking for a lucrative, stable profession.

The Department of Mathematics worked jointly with the College of Business, specifically the Department of Accounting and the Department of Economics and Finance, in preparing the program of study. The AD101 (Microcomputer Applications) prerequisite for AC221 will be waived for actuarial science students since they will be exposed to computer software and productivity applications elsewhere in the curriculum. Multiple sections of AC221 and AC222 are offered every semester in both lecture and online formats. Thus, the Department of Accounting will be able to provide an adequate number of seats to support the actuarial science option. QM257 (Business Statistics I) is also taught out of this department, which has always accepted MA223 as a substitution. This should pave entry to FI368 with formal approval reserved for the Department of Economics & Finance.

The Department hired one new faculty member, an actuarial scientist, to oversee the program. Four additional courses will be required, with one of those being a three hour course and three of them being one hour courses.
To: Dr. Brad Deken, Interim Chair

From: Ad hoc committee for Departmental Name Change

Date: 25 March 2013

Subject: Departmental Name Change

Pursuant to concerns by faculty members of the Department of Industrial and Engineering Technology about the current departmental name, an ad hoc committee was established to investigate whether the name should be revised. There was the feeling that the name does not accurately identify the scope and breadth of our department as it is currently configured. The committee members are Wendy Cooper, Amanda Eller, Jeremy Griffin, Dan Lauder, and Kevin McMeel.

Discussions within the committee and the faculty as a whole resulted a consensus that the name should be changed to the "Department of Polytechnic Studies". Reasons and justification for the change are as follows:

- The former Industrial Technology programs are now Technology Management. The Technology Management major has 7 options, showing a diverse background of emphasis, including:
  - Computer & Multimedia Graphics
  - Construction Management & Design
  - Facilities Management & Sustainability
  - Industrial & Safety Management
  - Sustainable Energy Systems Management
  - Technology Management
  - Telecommunications & Computer Networking
- We have two Engineering Technology programs:
  - Electrical and Controls
  - Mechanical and Manufacturing Systems
- We have added new programs in Commercial Photography and Cybersecurity, neither of which is represented well in the current Department title of Industrial & Engineering Technology.
- Industry and educational standards have been moving away from the term "industrial" because of its manufacturing perception. One of our accrediting agencies, previously known as NAIT (National Association of Industrial Technology) changed its official name to ATMAE (The Association of Technology, Management, and Applied Engineering) to reflect this movement. As a Department we'd like to follow this trend.

(573) 651-2043 Industrial and Engineering Technology MS6825

Experience Southeast...Experience Success
Departmental Name Change
4 March 2013
Page 2 of 2

- The Industrial Education program is currently waiting on state approval to change its title to "Engineering Technology Education", better reflecting the program.
- Having a more all-encompassing name allows for future majors to be developed/updated within a department whose name is more representative of its programs and continuous growth.
- As a department within the former School of Polytechnic Studies, there was a lot of effort and marketing to develop an identity for these programs. The revised department name would give continuity to the "brand" that started over 13 years ago.
- Most people still refer to us as "Polytech", because of familiarity with our programs and the name of the building in which we are housed.
- No longer being I&ET would stop the confusion with the IT department.

Polytechnic means “relating to or dealing with many arts or sciences”. We feel the name Polytechnic Studies correctly reflects the diversity, yet commonality of our various programs, and request that you present this request to the college and university administration.

Respectfully submitted,

Vijay Anand
Greg Boyd
John Dudley
Dan Lauder
Bradley Phillips
Hassan Zargar Zadeh

Khaled Bawaneh
Wendy Cooper
Jeremy Griffin
Kevin McMeel
Sophia Scott

Bryan Bowers
Robbie Davis
Deepak Gupta
Belinda McMurry
Shaojun Wang
Minor in Construction Management

Department(s) of Industrial and Engineering Technology  New Fall 2013

Title of Minor: Construction Management  Revision N/A

Title of Degree: Technology Management (Bachelor of Science)

Goals and Objectives:
1. Goals:
   a. To provide basic understanding of construction management.
   b. To provide a complementary minor for related degrees.

2. Objectives:
   a. To provide a basic understanding of plan reading and CAD systems.
   b. To provide a basic understanding of construction methods.
   c. To provide a basic understanding of construction materials.
   d. To provide an overview and experience with construction cost estimating.
   e. To provide an overview and experience with construction project scheduling.
   f. To provide an overview of construction planning.

Structure of the Minor:
15 Hours Required

Minor Requirements

<table>
<thead>
<tr>
<th>Course number</th>
<th>Course name</th>
<th>Hours</th>
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<tbody>
<tr>
<td>CM126</td>
<td>Computer Aided Architectural Drafting</td>
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</tr>
<tr>
<td>CM243</td>
<td>Construction Methods and Materials</td>
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</tr>
<tr>
<td>CM320*</td>
<td>Construction Cost Estimating</td>
<td>3</td>
</tr>
<tr>
<td>CM330</td>
<td>Construction Planning and Scheduling</td>
<td>3</td>
</tr>
</tbody>
</table>

Additional 3 hours from any other class with a CM prefix that is 200 level or above*

Total Credit Hours = 15

*Note: Some of these courses may have other pre-requisites. Please consult with your advisor for details.

Approved by IET department on January 10, 2013.
Minor in Sustainability

Department(s) of Environmental Science Program

Title of Minor: Sustainability

New Fall 2013
Revision N/A

21 Hours Required

Required Courses: 9 Credit Hours
AG 201 World Food and Society (3)
OR
EC 101 Economic Problems and Policies (3)
OR
EC 215 Principles of Microeconomics (3)
OR
MN 220 Engineering Economic Analysis (3)
BS 105 Environmental Biology (3)
UI 429 Environmental Ethics (3)

Choose 6 Hours From:
AG 433 Agriculture and Food Policy (3)
AO 327 Sustainable Agriculture (3)
BI 435 Conservation Biology (3)
BI 440 Ecology and Management of Wetlands (3)
CH/EV 450 Environmental Chemistry (3)
DS 104 Introduction to Interior Design (3)
EC/EV 344 Environmental Economics (3)
ET 426 Sustainable Energy Technologies (3)
FM 564 Sustainable Facilities Planning and Design (3)
HO 355 Interior Plantscaping (3)
IM 455 Sustainable and Green Manufacturing (3)

Choose 6 Hours From:
IU 318 Sustainable Energy, Agriculture, and Industry (3)
UI 344 Plants and Humanity (3)
UI 347 Living in a Global Society (3)
UI 360 Recycling and Waste Management (3)
UI 386 Environmental Health (3)
UI 387 Environmental Law and Public Policy (3)
UI 436 Agricultural Ethics (3)

Approved by University Sustainability Committee on February 23, 2011
Approved by College Council, College of Science and Mathematics on March 9, 2011
Approved by School Council, School of Polytechnic Studies on September 19, 2011
Revised April 20, 2011
Program Change Form

1. Submitted by: Southeast Missouri State University
   Name of Institution

2. Type of Program Change (Check all that apply to same program)
   - Title change only
   - Combination program created out of closely allied existing programs
   - Addition of single-semester certificate program (C0) to existing parent degree (15 CH or less)
   - Addition of one-year certificate program (C1) developed from existing parent degree (30-40 CH)
   - Addition of free-standing single-semester certificate program
   - Delete program
   - Delete option
   - Place program on "Inactive Status" list
   - Other (attach description)

   a) In the left section of the table below, place the program (and options) as they currently appear in the MDHE inventory.
   b) In the right section, place the program (and options) as they would appear after changes have been approved.
   c) For certificates, place the title, degree and CIP for the parent program in the left section

<table>
<thead>
<tr>
<th>Current Program</th>
<th>Program after the Proposed Change</th>
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<tr>
<td>• Applied Mathematics</td>
<td>• Actuarial Science Option</td>
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<tr>
<td>and Statistics Option</td>
<td>• Applied Mathematics and</td>
</tr>
<tr>
<td>• Pure Math Option</td>
<td>Statistics Option</td>
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<tr>
<td>Bachelor of Science</td>
<td>Pure Math Option</td>
</tr>
<tr>
<td>270101</td>
<td>270101</td>
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</table>

3. Attach a copy of "before and after" curriculum, as applicable, and a rationale for the proposed change.
4. Intended date of program change, additional options, or "Inactive Status": August 2014

Authorization

Gerald McDougall, Interim Provost

Name / Title of Institutional Officer: Tamela Randolph, Dept. Chair, Dept. of Mathematics
Signature: 573-651-2164
Date: Telephone Number
Rationale

The Actuarial Science option will address demands from our current and future majors, and will fulfill an unmet academic and professional need in the region.

According to information provided by the Bureau of Labor Statistics, the demand for actuaries is expected to grow 27 percent between 2010 and 2020. Median pay exceeds $87,000. This major will be very appealing to students who have strong math skills and are looking for a lucrative, stable profession.

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DEPARTMENT OF MATHEMATICS
SOUTHEAST MISSOURI STATE UNIVERSITY
REQUIREMENTS FOR A MATHEMATICS MAJOR – BACHELOR OF SCIENCE

Major: Mathematics (Actuarial Science Option)

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Mathematics Major

Core Courses

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Actuarial Option Requirements

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Choose one of the following:

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<td>FI368</td>
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Electives (Select four from the following list.)

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<td>WP 003 75 Hour Writing Test</td>
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Minimum Degree Requirement

1 MA140 will satisfy the Logical Systems Requirement in University Studies.

March 2013
**DEPARTMENT OF MATHEMATICS**  
**SOUTHEAST MISSOURI STATE UNIVERSITY**

**REQUIREMENTS FOR A MATHEMATICS MAJOR - BACHELOR OF SCIENCE**

**Major:** Mathematics (Applied Mathematics and Statistics Option)  
**Degree:** Bachelor of Science  
**Hours:** 48

### University Studies
- **Prerequisite:** MA134  
- **Hours:** 48

### Mathematics Major

**Core Courses**

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<td>Analytic Geometry and Calculus I</td>
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<tr>
<td>MA 145</td>
<td>Analytic Geometry and Calculus II</td>
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<td>MA 240</td>
<td>Analytic Geometry and Calculus II</td>
<td>MA145</td>
<td>3</td>
</tr>
<tr>
<td>MA 250</td>
<td>Foundations of Mathematics</td>
<td>MA138 and MA139 or MA140</td>
<td>3</td>
</tr>
</tbody>
</table>

**Applied Mathematics and Statistics Option Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Prerequisite</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MA 223</td>
<td>Elementary Probability &amp; Statistics</td>
<td>MA134</td>
<td>3</td>
</tr>
<tr>
<td>MA 448</td>
<td>Mathematics Seminar</td>
<td>MA240</td>
<td>1</td>
</tr>
</tbody>
</table>

**Applied Mathematics and Statistics Option Electives**

#### Theoretical Component

- **Prerequisite:** MA250  
- **Hours:** 3

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Prerequisite</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MA 445</td>
<td>Modern Algebra</td>
<td>MA250</td>
<td>3</td>
</tr>
<tr>
<td>MA 523</td>
<td>Probability &amp; Statistics I</td>
<td>MA240</td>
<td>3</td>
</tr>
<tr>
<td>MA 546</td>
<td>Advanced Calculus I</td>
<td>MA240, MA250</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Applied Component

- **Prerequisite:** MA240  
- **Hours:** 15

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Prerequisite</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MA 245</td>
<td>Vector Calculus</td>
<td>MA240</td>
<td>2</td>
</tr>
<tr>
<td>MA 338</td>
<td>Discrete Mathematics II</td>
<td>MA138</td>
<td>3</td>
</tr>
<tr>
<td>MA 345</td>
<td>Linear Algebra</td>
<td>MA140</td>
<td>3</td>
</tr>
<tr>
<td>MA 350</td>
<td>Differential Equations I</td>
<td>MA240</td>
<td>3</td>
</tr>
<tr>
<td>MA 423</td>
<td>Statistical Analysis for Forensic Science</td>
<td>MA140</td>
<td>3</td>
</tr>
<tr>
<td>MA 425</td>
<td>Applied Regression Analysis</td>
<td>MA223</td>
<td>3</td>
</tr>
<tr>
<td>MA 443</td>
<td>Elementary Number Theory</td>
<td>MA139 or MA140</td>
<td>3</td>
</tr>
<tr>
<td>MA 464</td>
<td>Mathematical Cryptography</td>
<td>MA223, MA250, MA338, MA345, or MA443</td>
<td>3</td>
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</table>

### Advanced Component

- **Prerequisite:** MA240  
- **Hours:** 3

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Prerequisite</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MA 524</td>
<td>Probability and Statistics II</td>
<td>MA240</td>
<td>3</td>
</tr>
<tr>
<td>MA 532</td>
<td>Foundations of Geometry</td>
<td>MA240</td>
<td>3</td>
</tr>
<tr>
<td>MA 545</td>
<td>Linear Algebra and Matrices</td>
<td>MA240</td>
<td>3</td>
</tr>
<tr>
<td>MA 547</td>
<td>Advanced Calculus II</td>
<td>MA240</td>
<td>3</td>
</tr>
<tr>
<td>MA 548</td>
<td>Enumerative Combinatorics</td>
<td>MA240</td>
<td>3</td>
</tr>
<tr>
<td>MA 549</td>
<td>Graph Theory</td>
<td>MA145, MA250</td>
<td>3</td>
</tr>
<tr>
<td>MA 550</td>
<td>Differential Equations II</td>
<td>MA250</td>
<td>3</td>
</tr>
</tbody>
</table>

**MA 603 MFAT (Major Field Achievement Test)**

**WP 003 75 Hour Writing Test**

**Electives**

**Minimum degree requirement**

---

2 MA140 will satisfy the Logical Systems Requirement in University Studies.  
3 No minor is required.
# DEPARTMENT OF MATHEMATICS
SOUTHEAST MISSOURI STATE UNIVERSITY
REQUIREMENTS FOR A MATHEMATICS MAJOR – BACHELOR OF SCIENCE

Major: Mathematics (Pure Mathematics Option)  
Degree: Bachelor of Science

<table>
<thead>
<tr>
<th>Prereq.</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Studies (includes EN100)</td>
<td>48</td>
</tr>
<tr>
<td>Mathematics Major</td>
<td>43</td>
</tr>
</tbody>
</table>

## Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Prereq.</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MA138 Discrete Mathematics I</td>
<td>MA134</td>
<td>3</td>
</tr>
<tr>
<td>MA140 Analytic Geometry and Calculus I</td>
<td>MA133, MA134</td>
<td>5</td>
</tr>
<tr>
<td>MA145 Analytic Geometry and Calculus II</td>
<td>MA140</td>
<td>4</td>
</tr>
<tr>
<td>MA240 Analytic Geometry and Calculus III</td>
<td>MA145</td>
<td>3</td>
</tr>
<tr>
<td>MA250 Foundations of Mathematics</td>
<td>MA138 and MA139 or MA140</td>
<td>3</td>
</tr>
</tbody>
</table>

## Pure Mathematics Option Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Prereq.</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MA345 Linear Algebra</td>
<td>MA140</td>
<td>3</td>
</tr>
<tr>
<td>MA445 Modern Algebra</td>
<td>MA250</td>
<td>3</td>
</tr>
<tr>
<td>MA448 Mathematics Seminar</td>
<td>MA240</td>
<td>1</td>
</tr>
<tr>
<td>MA523 Probability &amp; Statistics I</td>
<td>MA240</td>
<td>3</td>
</tr>
<tr>
<td>MA546 Advanced Calculus I</td>
<td>MA240, MA250</td>
<td>3</td>
</tr>
</tbody>
</table>

## Electives

(Select any mathematics courses numbered above MA250, with at least one from the following list.)

<table>
<thead>
<tr>
<th>Course</th>
<th>Prereq.</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MA524 Probability and Statistics II</td>
<td>MA523</td>
<td>3</td>
</tr>
<tr>
<td>MA532 Foundations of Geometry</td>
<td>MA250</td>
<td>3</td>
</tr>
<tr>
<td>MA540 Projective Geometry</td>
<td>MA340</td>
<td>3</td>
</tr>
<tr>
<td>MA545 Linear Algebra and Matrices</td>
<td>MA445</td>
<td>3</td>
</tr>
<tr>
<td>MA547 Advanced Calculus II</td>
<td>MA546</td>
<td>3</td>
</tr>
<tr>
<td>MA548 Enumerative Combinatorics</td>
<td>MA145, MA250</td>
<td>3</td>
</tr>
<tr>
<td>MA549 Graph Theory</td>
<td>MA145, MA250</td>
<td>3</td>
</tr>
<tr>
<td>MA550 Differential Equations II</td>
<td>MA350</td>
<td>3</td>
</tr>
</tbody>
</table>

### MA 003 MFAT (Major Field Achievement Test)
0

### WP 003 75 Hour Writing Test
0

### Electives

29

### Minimum degree requirement
120

---

4 MA140 will satisfy the Logical Systems Requirement in University Studies.

5 No minor is required.
I. Motion to be Considered:

Approve the Governing Board Certification Form for Academic Year 2013-14 for submission to the Ohio Valley Conference (OVC).

II. Background:

By the Ohio Valley Conference policy, the governing board of each member institution is required to complete a certification form indicating that: the responsibility for administration of the athletics program has been delegated to the Chief Executive Officer of the institution; the Chief Executive Officer has the mandate and support of the Board to operate a program of integrity in full compliance with NCAA, OVC, and all other relevant rules and regulations; and the Chief Executive Officer, in consultation with the Director of Athletics and Faculty Athletics Representative, determines how the institutional vote shall be cast on issues of athletics policy presented to the NCAA and the OVC.

---

Recommended By:

Student Government
Faculty Senate
Administrative Council
VP, Finance & Adm.

Chairperson
Dean
Academic Council
Provost

President

Board Action on:

Motion By:
Second By:
Vote: Ycas: Nays:

Postpone:
Amend:
Disapprove:
Approve:
Secretary:
OHIO VALLEY CONFERENCE

_Governing Board Certification Form_
_Academic Year 2013-14_

As Chairman of the Governing Board at Southeast Missouri State University, I attest that:

1) Responsibility for the administration of the athletics program has been delegated to the Chief Executive Officer of the institution.

2) The Chief Executive Officer has the mandate and support of the board to operate a program of integrity in full compliance with NCAA, OVC, and all other relevant rules and regulations.

3) The Chief Executive Officer, in conjunction with the Director of Athletics and Faculty Athletic Representative, determines how the institutional vote shall be cast on issues of athletics policy presented to the NCAA and the Ohio Valley Conference.

Date Presented to the Governing Board: __________ September 21, 2013 __________

Signed: ____________________________________________
(Chairman of the Governing Board)

Please return completed form to:
Beth DeBauche
Commissioner
Ohio Valley Conference
215 Centerview Drive, Suite 115
Brentwood, TN 37027
A Resolution
by the Board of Regents
of
Southeast Missouri State University

Whereas, Southeast Missouri gymnastics team, coached by Kristi Ewasko, was named the 2013 Academic National Champion by the National Association of Collegiate Gymnastics Coaches/Women. The Redhawks won this prestigious award for the fifth time in seven years; and

Whereas, Southeast’s team grade point average was 3.81 for the 2012-13 academic year; and

Whereas, All 13 members of the Southeast gymnastics team were named to the NACGC/W All-Academic Team. Six student-athletes obtained a perfect 4.0. The Redhawks All-Academic honorees include: Erin Brady, Megan Fosnow, Emma Garrett, Taylor Huey, Hayli Huiner, Samantha Marrero, Nicole Nickels, Margaret O’Neal, Taylor Penzien, Kimmie Pickerl, Angela Scrafini, Taryn Vanderpool and Taylor Westrick; and


Now, therefore, be it resolved by the Board of Regents of Southeast Missouri State University that congratulations of the University community be expressed to these athletes and coaches who experienced outstanding success, and that this resolution be placed in the minutes of the Board of Regents;

Done in the City of Saint Louis, Missouri, this twenty-first day of September in the year two thousand thirteen.

[Signatures]

President of the Board of Regents

President of the University

ATTEST:

Secretary
A Resolution
by the Board of Regents
of
Southeast Missouri State University

Whereas, Southeast Missouri track and field athletes Kevin Farley, Blake Carter and Reginald Miller, Jr. garnered United States Track & Field and Cross Country Coaches Association (USTFCCCA) All-America honors for the 2012-13 academic year; and

Whereas, Kevin Farley earned Outdoor Track & Field first-team All-America honors after finishing seventh in the shot put; won the shot put title during the OVC Indoor Track & Field Championship; won both the shot put and discus titles at the OVC Outdoor Track & Field Championship, while being named OVC Male Outdoor Field Co-Athlete of the Year and OVC Outdoor Track and Field Athlete of the Championship; and

Whereas, Blake Carter placed 10th in the long jump en route to second-team Outdoor Track & Field All-America accolades during the outdoor season; earned second-team All-America honors after placing 13th in the long jump during the indoor season; won the long jump title during both the OVC Indoor Track & Field Championship and the OVC Outdoor Track & Field Championship; and

Whereas, Reginald Miller, Jr. earned Outdoor Track & Field honorable mention All-America honors after tying for 17th place in the high jump; won the high jump and triple jump titles during the OVC Outdoor Track & Field Championship; and was named OVC Male Indoor Field Athlete of the Year.

Now, therefore, be it resolved by the Board of Regents of Southeast Missouri State University that congratulations of the University community be expressed to these athletes who experienced outstanding success, and that this resolution be placed in the minutes of the Board of Regents;

Done in the City of Saint Louis, Missouri, this twenty-first day of September in the year two thousand thirteen.

[Signature]
President of the Board of Regents

[Signature]
President of the University

[Signature]
Secretary
Missouri School Improvement Program 5

The State of Missouri has always valued effective and rigorous schools. Since 1990 the Department of Elementary and Secondary Education (DESE) has used a process of assessing schools for the purposes of accountability and continuous improvement known as the Missouri School Improvement Program (MSIP). This program has undergone several revisions, the current iteration being MSIP 5, which is effective this year. Revisions have been made in response to alignment with No Child Left Behind requirements, educational research and experience with each version of the program.

MSIP 5 assessments consider academic success in English/Language Arts, Mathematics, Science and Social Studies. It also considers attendance, graduation rate and readiness of graduates for college or career. Points are assigned to each of these areas and a school's status is summarized in the percentage of points obtained out of possible points. In 2013, Lift for Life Academy earned 75 of 110 possible points, or 68.2%, resulting in a classification of Needs Improvement.

The accompanying report provides how many points Lift for Life earned in each category and the number of points possible for the category. NA indicates that Lift for Life is not responsible for any points in that category either because its performance is measured in a similar category or because there is insufficient data at this point in the MSIP 5 process. For example, Lift for Life earned 12 of the possible 16 Math points, but was exempt from Social Studies assessment at this time. Similarly, Lift for Life earned 10 of 10 points for College and Career Readiness in category 4, but is exempt from categories 1-3 and 5-6.

A significant change in MSIP 5 assessment over previous analyses is consideration of student growth. Until now, a school's performance has been measured solely on the percentage of students performing at a Proficient or Advanced without consideration of the progress individual students have made during the year. MSIP 5 still considers this, calling it "Status", and incorporates factors considering each student's growth.

As part of the MSIP 5 assessment, schools are evaluated both on how well they meet the needs of all students and how well they meet the needs of particular students with particular needs and challenges, such as poverty, special education needs and groups that have historically been under-served. In prior year, as part of the No Child Left Behind reporting requirements, schools were assessed on the whole school's performance in each area as well as separate reports for special education, free/reduced lunch and race. Because an individual student might be part of more than one subgroup, this reporting lacked some accuracy. The MSIP 5 analysis reports on all students (first four lines of Academic Achievement on the report) and on the group of students who fall into any of the defined categories without any student being represented more than once (next four lines of Subgroup Achievement on the report).

The report for Lift for Life addresses the performance of a school serving grades 6-12. A report from an elementary school would differ in that graduation rates would not be considered. The MSIP 5 reporting format considers the unique aspects of a school's grade configuration in total points possible and provides comparative information in the resulting percentage. There have been improvements in some areas, which will be discussed in the report provided at the Board meeting.
<table>
<thead>
<tr>
<th>Local Education Agency Name</th>
<th>LIFT FOR LIFE ACADEMY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Grade</strong></td>
<td><strong>06</strong></td>
</tr>
<tr>
<td><strong>End Grade</strong></td>
<td><strong>12</strong></td>
</tr>
<tr>
<td><strong>Type</strong></td>
<td>CHARTER</td>
</tr>
<tr>
<td>Std 1.1 Academic Achievement English Language Arts Pts</td>
<td>0 / 16</td>
</tr>
<tr>
<td>Std 1.2 Academic Achievement Math Pts</td>
<td>12 / 16</td>
</tr>
<tr>
<td>Std 1.3 Academic Achievement Science Pts</td>
<td>12 / 16</td>
</tr>
<tr>
<td>Std 1.4 Academic Achievement Social Studies Pts</td>
<td>0 / NA</td>
</tr>
<tr>
<td>Std 2.1 Subgroup Achievement English Language Arts Pts</td>
<td>0 / 4</td>
</tr>
<tr>
<td>Std 2.2 Subgroup Achievement Math Pts</td>
<td>2 / 4</td>
</tr>
<tr>
<td>Std 2.3 Subgroup Achievement Science Pts</td>
<td>3 / 4</td>
</tr>
<tr>
<td>Std 2.4 Subgroup Achievement Social Studies Pts</td>
<td>0 / NA</td>
</tr>
<tr>
<td>Std 3 College and Career Readiness * 1-3</td>
<td>0 / NA</td>
</tr>
<tr>
<td>Std 3 College and Career Readiness * 4</td>
<td>10 / 10</td>
</tr>
<tr>
<td>Std 3 College and Career Readiness * 5-6 HSR</td>
<td>0 / NA</td>
</tr>
<tr>
<td><strong>Std 4 Attendance Rate</strong></td>
<td><strong>6 / 10</strong></td>
</tr>
<tr>
<td><strong>Std 5 Graduation Rate</strong></td>
<td><strong>30 / 30</strong></td>
</tr>
<tr>
<td><strong>Total Pts Earned</strong></td>
<td><strong>75.0 / 110</strong></td>
</tr>
<tr>
<td><strong>Total Pts Possible</strong></td>
<td><strong>110</strong></td>
</tr>
<tr>
<td><strong>Percent of Possible Pts Earned</strong></td>
<td><strong>68.2 % Needs Improvement</strong></td>
</tr>
</tbody>
</table>
Annually, each four year public higher education institution submits a state funding request to the Missouri Department of Higher Education (MDHE). MDHE compiles these requests, along with recommendations for state financial aid programs and funding for two year institutions and submits a consolidated request for higher education funding to the Governor’s office and the state legislature.

As part of this budgeting process, MDHE asks institutions to submit new decision items which are requests for new state funding. These decision items provide an opportunity to make state legislators aware of the funding needs of public higher education institutions.

Attachment 1 outlines three decision items for the FY15 budget cycle for Southeast. The first decision item is for appropriations to fund the increasing cost of operations the university has experienced during the past few years of flat or reduced state appropriation funding. The second item requests dollars that would restore funding to Southeast students eligible for the Access Missouri financial aid program, which has been cut by the state to its statutory minimum level. The third item is for state funding to bring the maintenance & repair allocation received from the state to 1.5% of the value of the university’s physical plant assets. The state currently funds approximately 0.3% of the value of the university’s physical plant assets.
UNRESTRICTED EDUCATION AND GENERAL
NEW DECISION ITEM REQUEST

Department: HIGHER EDUCATION
Level 2: SOUTHEAST MISSOURI STATE UNIVERSITY
Level 3: ALL PROGRAMS
Decision Item Name: CORE MISSION FUNDING
Decision Item Rank: 1

I. Purpose and Criteria for Inclusion in Request:

In order to continue the current programs of Southeast Missouri State University at the same high level of quality, this item requests base appropriations to address core mission funding and to help offset costs of inflation experienced by the University over the past few years.

II. Description

For the past few years Southeast Missouri State University has been experiencing increased costs that have either been mandated or are outside of the control of the University. While the University makes every attempt to keep costs low, factors such as increasing costs of employee benefits and increasing costs of utilities have caused, and will continue to cause, the University financial challenges. Simultaneously, significant enrollment growth and increased educational opportunities for our service region have created a widening gap between the University’s enrollment expenses and its state appropriations. The University has been working to meet these challenges through improved processes and increasing student credit hour production. This request for core mission funding would help to alleviate some of these financial challenges that the University faces in providing a high quality education to its students.

Although the University has worked to redesign benefit plans and substantially reduce benefit costs within its control, increases to the state retirement rate and other premiums have resulted in a considerable increase to the cost of employee benefits over the past several years. This increase coupled with the reduction in state appropriations has resulted in the University spending proportionately more of its funding on employee benefits than it did three years ago. It is important for the University to maintain a quality benefit program to assist in the recruitment and retention of quality faculty and staff. Therefore, this request includes $750,000 for the increased cost of employee benefits for the University’s 925 E&G employees.

Due to campus expansion and increasing costs of purchasing electricity, water, and sewer; the University continues to experience significant increases in the costs of operating our campuses. Total utilities costs have increased 21.25% over the past 5 years with no appropriation increases to help offset the rising costs. Recent correspondence from our water and electricity providers indicates that costs will continue to increase. Through this decision item we are requesting a $710,000 (20%) increase to our utilities supplies budget.
The University has continued to increase educational opportunities and community services provisions to the service region. The expansion of Polytechnics, Visual and Performing Arts, and Business curriculums have caused increased need for custodial, grounds, maintenance, and operations of new or expanded buildings. This request includes the estimated cost of operations of these buildings totaling $400,000.

While FTE enrollment at Southeast has increased by 37.8% between FY 2001 and FY 2013, our state appropriations have declined by 14.3%. State appropriations per FTE student in Missouri in FY 2013 averaged $6,069 for public four year institutions. However, Southeast’s state funding per FTE student was only $4,641 – 30.8% below the average. An increased student population requires additional instructional personnel, student support services, and classroom space in order to maintain quality and provide an environment that ensures the student will be successful. In order to successfully meet our goal of providing a quality education at an affordable rate, this decision item includes a request for $1.3 million.

The total of this request to assist in addressing core mission costs is $3.16 million (7.4% of the University’s current appropriations).

III. Cost Explanation:

<table>
<thead>
<tr>
<th>EXPENSE AND EQUIPMENT:</th>
<th>FY 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anticipated Employee Benefit Costs</td>
<td>$750,000</td>
</tr>
<tr>
<td>Anticipated Costs of Utilities</td>
<td>710,000</td>
</tr>
<tr>
<td>Cost of Operations Expansion</td>
<td>400,000</td>
</tr>
<tr>
<td>Enrollment Increase Costs</td>
<td>1,300,000</td>
</tr>
</tbody>
</table>

**TOTAL EXPENSE AND EQUIPMENT** $3,160,000

**GRAND TOTAL** $3,160,000

NARRATIVE EXPLANATION OF COSTS:

The expenses listed reflect costs that are expected to occur and that will mandate the University to identify additional funding in order to remain competitive. Costs of employee benefits and utilities continue to increase at a rate the University can no longer absorb. To meet the needs of expanded curriculum and additional students, the University must recruit and retain quality personnel, provide quality facilities, adequate classroom spaces, and student support services.

IV. Evaluation of Outcomes:

The desired outcomes are to recruit and retain faculty and staff and to improve the ability to meet costs associated with providing exceptional, experiential education to an increasing student population.
UNRESTRICTED EDUCATION AND GENERAL
NEW DECISION ITEM REQUEST

Department: HIGHER EDUCATION
Level 2: SOUTHEAST MISSOURI STATE UNIVERSITY
Level 3: 8.0 SCHOLARSHIPS AND FELLOWSHIPS
Decision Item Name: NEED BASED FINANCIAL AID
Decision Item Rank: 2

I. Purpose and Criteria for Inclusion in Request:

In order to continue to provide a quality education to the students of our service region at an affordable cost, this item requests base appropriations to offset the reduction in need based aid for Missouri students.

II. Description

While Southeast Missouri State University has strived to offset increased operational expenses with as little impact to the student as possible; reduced state appropriations, increased utility costs, and increased employee benefit costs have necessitated the increase in student fees. This, combined with the continued increase in student enrollment, has caused the University to see an increasing number of students with demonstrated financial need. Need based aid has become essential to providing an affordable education to the students of our service region.

Since Academic Year 2008, the Access Missouri Financial Assistance Program has alleviated some of the need by providing Southeast students with $21.1 million in need based aid. However, since then the number of recipients has steadily increased while the total amount of award paid has decreased due to cuts in state funding. If awards had remained at the highest maximum level, the University would have paid out up to an additional $3.1 million per academic year.

Increased enrollment projections and current economic climate, indicate that the University will continue to see increases in the number of students with substantial financial need. Yet due to state and federal budget shortfalls, need based aid continues to be reduced and restricted. Therefore this request is for $3.0 million to offset the reductions in state need based aid and the increase in the number of students with financial need.

III. Cost Explanation: FY 2015

EXPENSE AND EQUIPMENT:

Increase to Institutional Need Based Aid $3,000,000

TOTAL EXPENSE AND EQUIPMENT $3,000,000

GRAND TOTAL $3,000,000
NARRATIVE EXPLANATION OF COSTS:

In order for Southeast to remain affordable to students in our service region, need based aid must remain available at the state or the institution level.

IV. Evaluation of Outcomes:

The desired outcomes are to continue to provide a quality education at an affordable rate.
UNRESTRICTED EDUCATION AND GENERAL
NEW DECISION ITEM REQUEST

Department: HIGHER EDUCATION
Level 2: SOUTHEAST MISSOURI STATE UNIVERSITY
Level 3: 7.0 PHYSICAL PLANT
Decision Item Name: MAINTENANCE AND REPAIR
Decision Item Rank: 3

I. Purpose and Criteria for Inclusion in Request:

In addition to the FY 2015 Capital Appropriations request, Southeast Missouri State University has identified a wide range of essential maintenance and repair projects to existing facilities. While no project alone warrants inclusion in the Capital Appropriations request, collectively these projects are vital to adequately maintain and preserve the University’s projected $553.5 million in physical plant investment.

II. Description:

Core budget appropriations for FY 2014 included $1,657,670 for ongoing physical plant maintenance and repair efforts. This $6,645,400 request will provide an annual maintenance and repair budget valued at 1.5% of the physical plant replacement value ($553.5 million) for the University’s critical need for capital maintenance projects including roof replacements, system upgrades, and tuck-pointing. Ideally, annual maintenance and repair expenditures should fall in a range of 1.5% - 2% of a University’s physical plant replacement value. Consequently, Southeast will internally reallocate funds to compliment this request.

There are several buildings on campus which have not had significant updates in over 25 years. Natural deterioration of building support systems, exterior envelopes, roofs, and site amenities has progressed to the point where refurbishment or replacement has become a necessity. In addition many of our electrical and plumbing systems are outdated or inadequate for current educational initiatives such as expanded opportunities in the health sciences industry and technology based learning.

All projects need to be completed over the next 2-4 years to ensure that building occupants experience a safe, secure environment which is conducive for learning in today’s electronics based world. It is imperative that these projects be completed to halt the continuing deterioration of buildings, building components, and site conditions. Each project has been reviewed by either an on-site or external contract team of engineers, architects, and/or technicians in the physical plant department to verify the extent of the need and to determine the appropriate method of correcting the problem.

Upon receiving an increase in core budget appropriations for maintenance and repair, the University will only submit high-value, major projects for the maintenance and repair portions of the Capital Appropriations requests. These projects will be limited to major
projects such as rehabilitation of major building systems, chiller replacements, or other projects required by state or Federal mandates.

III. Cost Explanation: FY 2015

EXPENSE AND EQUIPMENT:

Institution and Physical Plant Expenses $6,645,000

TOTAL EXPENSE $6,645,000

GRAND TOTAL $6,645,000

NARRATIVE EXPLANATION OF COSTS:

In order for Southeast to remain competitive in higher education, facilities must be maintained. Repairs to buildings; such as roof replacements, system upgrades, and tuck-pointing; have become imperative and can no longer be deferred.

IV. Evaluation of Outcomes:

Including additional funds for maintenance and repair in the core budget appropriation would provide the funding and flexibility for Southeast Missouri State University to plan vital ongoing maintenance and repair projects to preserve the University's $553.5 million physical plant investment.
HOMECOMING 2013
Campus Grand Re-opening Celebration
Theme: Honoring Tradition – Inspiring Success

Thursday, Oct. 24, 2013
Board of Regents Breakfast at Magill Hall
7:30-8 a.m.

Note: Regents should park in reserved parking spaces behind Academic Hall to be shuttled to Magill Hall

Board of Regents Tour of Magill Hall
8-8:55 a.m.
8:55-9 a.m. Shuttle Regents to Academic Hall

Board of Regents Tour of Academic Hall
9-10:30 a.m.
Board of Regents Open Meeting
Academic Hall Board of Regents Meeting Room
10:30 – noon

Board of Regents Lunch
Academic Hall Dome Mezzanine
noon – 12:45 p.m.

Board of Regents Closed Meeting
Academic Hall Board of Regents Meeting Room
12:45-1:45 p.m.

State of the University Address
Academic Hall Auditorium
2 - 3:30 p.m. – State of the University speech followed by reception
3:30 – 5 p.m. – Academic Hall open house for faculty and staff/self-guided tours

Grand Opening/ribbon cutting Ceremony of Academic Hall
Academic Hall Auditorium
5:30 – 6:30 p.m. – Ceremony
6:30 – 8 p.m. – Academic Hall Reception, Open House and Tours
Friday, Oct. 25, 2013

Note: Regents should park in reserved parking spaces behind Academic Hall

Foundation Board Tour followed by lunch
Academic Hall classroom (3rd floor)
11:30 a.m. – 1:30 p.m.

Foundation Board meeting
Academic Hall classroom (3rd floor)
1:30 – 3:30 p.m.

Endowed Scholarship Reception
Show Me Center meeting rooms
4 – 5:30 p.m.

Note: Shuttles will be provided from Show Me Center parking lots to Academic Hall

Copper Dome Reception
6 – 7 p.m. heavy hors d’oeuvres & drinks
7 – 8:30 p.m. Ceremony including Alumni Merit and Year in Review videos in Academic Auditorium
8:30 – 9 p.m. dessert reception

Saturday, Oct. 26, 2013

All Alumni Breakfast honoring 2013 Distinguished Service Award Recipients
7:30 a.m. Wehking Alumni Center

Homecoming Parade
9:30 a.m.

Academic Hall and Magill Open Houses for alumni and public
Time: prior to the football game - 11 a.m.-1 p.m

Southeast Football vs Eastern Kentucky
1 p.m. – Houck Stadium

Wednesday, Oct. 30, 2013 – noon Common Hour
Academic Hall Open House for students
Noon – 1:30 p.m.
PROGRESS REPORT – Contracts and Facilities Management Projects

Part I – Contracts and/or Purchase Orders in Excess of $100,000

The following contract(s) and/or purchase order(s) in excess of $100,000 for which provisions have been made in the annual operations or capital budgets or designated fund balances of the University or subsequent projects approved by the Board of Regents were executed:

<table>
<thead>
<tr>
<th>Contract Description</th>
<th>Vendor</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Elevator Maintenance Contract</td>
<td>Otis Elevator</td>
<td>$108,825</td>
</tr>
<tr>
<td>River Campus Expansion – Expanded Construction Administrative Services</td>
<td>Elevate Design + Architecture</td>
<td>$126,540</td>
</tr>
<tr>
<td>River Campus Expansion – Materials Testing and Construction Observation Services</td>
<td>Midwest Testing</td>
<td>$134,000</td>
</tr>
<tr>
<td>Transportation Nexus</td>
<td>Brockmiller Construction, Inc.</td>
<td>$447,821</td>
</tr>
</tbody>
</table>

Part II – Facilities Management Change Orders in Excess of $20,000 or 15% of Project Cost

The following change order(s) in excess of $20,000 or 15% of project cost were executed:

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>VENDOR</th>
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<th>VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Hall Renovations</td>
<td>Kiefner Brothers, Inc.</td>
<td>Delete 4&quot; insulation at TPO auditorium roof above blown attic insulation; change locations and quantities of Level 1 and 3 electrical and technology devices per FF&amp;E plans; change Stair 1 lowered entry landing structure and newel post anchorages; lower level 1 corridor ceiling, bulkheads and DIRTT wall heights to resolve above ceiling congestion; add roof valley drainage diverters above NW and NE building entries; add veneer plaster to existing masonry walls in Elevator Lobby 1083, 2046, 3029, and President’s Office; provide door frame clarifications; change routing of MEP systems above level 1</td>
<td>$254,213</td>
</tr>
<tr>
<td>PROJECT</td>
<td>VENDOR</td>
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<td>VALUE</td>
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<tr>
<td>Alumni Exterior Improvements</td>
<td>Rick Shipman Construction, Inc.</td>
<td>Restroom; add wood blocking for seismic bracing of mechanical systems; change replacement auditorium balcony railing and stair stone stringers; reduce height of transoms above doors 2003A, 2005A &amp; 2008; relocate HVAC ducts, make up water line &amp; plumbing equipment in Mechanical room 1057 and change stair to owner furnished; replace existing wall furring at northwest entry with plaster on existing masonry; revise Open Office 1111 ceiling and lighting to provide added space for piping and VAV box maintenance access; change One Stop coiling grille control stations from key operated 3-button to key switch with STOP button; install Owner's furnished furniture support rails permanently affixed to walls</td>
<td>$131,237</td>
</tr>
<tr>
<td>Campus Curb &amp; Sidewalk Repairs-2013</td>
<td>Nip Kelley Equipment Company</td>
<td>Remove and replace damaged sidewalk between Myers Hall and University Center and replace damaged stair tread; construct concrete ramp behind Rust House</td>
<td>$9,118</td>
</tr>
<tr>
<td>Conversion of Central Boiler – Phase 2</td>
<td>Corrigan Company</td>
<td>Change chilled water pipe insulation in north utility tunnel from 1” armaflex to 1 ½” fiberglass; provide additional concrete rehabilitation items including rebar replacement and additional patching; credit for lower anticipated cost of enhanced on-site boiler training</td>
<td>($293)</td>
</tr>
<tr>
<td>Magill Hall Addition &amp; Renovation</td>
<td>River City Construction, LLC</td>
<td>Install resinous flooring and base in room 218A; supply computer lab casework demoed in phase 2; install additional ADA ramp to basement south entry; provide additional resilient base for casework in phase 2; provide and install additional epoxy top coat to elevated slab; install compressed air piping for NMR in Laboratory 006</td>
<td>$42,214</td>
</tr>
<tr>
<td>PROJECT</td>
<td>VENDOR</td>
<td>DESCRIPTION</td>
<td>VALUE</td>
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<tr>
<td>New Student Housing – Phase I – Main Building Package</td>
<td>Brinkmann Constructors</td>
<td>Provide emergency condensate drain pans piped to condensate drains; delete D1 walls above stairwells and revise stairwell ceiling construction below attic level; delete frost slab construction and all unit paving work at patios; extend concrete bases below column covers at east canopy; provide horizontal blinds on transom above door 012b and on top glass opening in door; replace existing site and campus concrete work; provide additional “knee” walls in stairwells; rock excavation east of north wing for storm sewers</td>
<td>$57,406</td>
</tr>
<tr>
<td>Scully HVAC Upgrades Phase 2</td>
<td>Keifner Brothers, Inc.</td>
<td>Add temperature sensors with wells at chilled water pumps; install new soffit in Room 202 and 235; change pneumatic controls to DDC controls on four (4) finned tube heaters; install acoustical hardware on door to Mechanical Room 131 and ceiling in Room 221; add lights, patch and paint ceilings in 4th floor restrooms; add electrical cost to do the loop pump work in Fall 2013</td>
<td>$36,579</td>
</tr>
<tr>
<td>Show Me Center Chiller Plant</td>
<td>Zoellner Construction Co., Inc.</td>
<td>Add pipe anchors and guides in utility tunnel, manholes, and Show Me Center; install Telecommunication conduit floor boxes in the Student Recreation Center; change supplier of cooling tower water level sensors from Trane to Siemens; modify domestic water piping in SMC to correct issue of no hot water; add two (2) additional emergency stops for the boilers, per the Fire Marshal’s request; add control valve in the 14” condenser supply piping going to the cooling towers</td>
<td>$91,455</td>
</tr>
<tr>
<td>University Bookstore Renovation</td>
<td>Nip Kelley Equipment Company</td>
<td>Remove existing bookshelf and replace with clear glass; demo existing flooring in elevator lobby and install new vinyl tile and cove base; demo existing overhead door and hardware, frame opening and install new overhead door; cover new framing with metal on the exterior and drywall inside</td>
<td>$18,660</td>
</tr>
</tbody>
</table>
**Part III – Facilities Management Capital Projects Update Report**

**A. STATE FUNDED CAPITAL IMPROVEMENT PROJECTS**

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>STATUS</th>
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<tbody>
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</tbody>
</table>

**B. LOCAL FUNDED AND MAINTENANCE & REPAIR CAPITAL IMPROVEMENTS OVER $50,000**

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. General Electrical Contract 2012</td>
<td>River Campus Restroom Lights - Construction complete, final pay application circulating for payment.</td>
</tr>
<tr>
<td>3. Conversion of Central Boiler from Coal to Natural Gas (10413)</td>
<td>Phase I – Complete Phase II – Complete Phase III – Final punch list inspection has been done by the engineer; awaiting report.</td>
</tr>
<tr>
<td>6. Magill Hall Addition &amp; Renovation (10467)</td>
<td>Phase I - East side of building and north addition are complete. Phase II – West side of existing building: Work is substantially complete, with a few plumbing warranty items remaining (awaiting parts). Faculty has moved into research labs and students are using classrooms. All furniture has been installed.</td>
</tr>
<tr>
<td>7. Deferred Maintenance: Scully Building HVAC and Controls (10491)</td>
<td>Phase II – 2nd &amp; 4th floors: Faculty and Staff returned on August 1. The Contractor is in process of project closeout.</td>
</tr>
<tr>
<td>8. Bike Rack Grant with City of Cape Girardeau (10514)</td>
<td>Phase I - Complete. Phase II - Bike racks to be installed upon completion of Academic Hall, Magill Hall, and New Student Housing projects. To be completed by September 2013.</td>
</tr>
<tr>
<td>PROJECT</td>
<td>STATUS</td>
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<tr>
<td>--------------------------------------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>9. Horticulture Incubator Lab - Kennett Regional Campus (10526)</td>
<td>USDA has reviewed plans and exit modifications are being made.</td>
</tr>
<tr>
<td>10. New Student Housing (10542)</td>
<td>Phase I - Complete.</td>
</tr>
<tr>
<td></td>
<td>Phase II - Substantial Completion. Contractor is working on warranty items and a few punch list items.</td>
</tr>
<tr>
<td>11. Show Me Center Chiller Plant Construction (10559)</td>
<td>Working towards Substantial Completion. Contractor is working on punch list items and finishing up last change order.</td>
</tr>
<tr>
<td>12. Transportation Nexus (10562)</td>
<td>Brockmiller Construction has installed construction fence and began sitework. Project is to be complete the first week of January 2014.</td>
</tr>
<tr>
<td>13. Towers Dining Complex Upgrades (10564)</td>
<td>Contracted work is complete. Awaiting change order for door modification to Towers South.</td>
</tr>
<tr>
<td>15. Housing &amp; Greek Village Master Plan (10570)</td>
<td>Project complete.</td>
</tr>
<tr>
<td>16. Alumni Building Water Penetration Repairs (10571)</td>
<td>Roof replacement, masonry tuck-pointing and interior plaster work is complete. New clear-glass window units over existing stained-glass windows to be installed by October 1st.</td>
</tr>
<tr>
<td>17. River Campus Expansion (10575)</td>
<td>Construction contract was awarded to River City Construction. Site fencing has been erected, foundation and site-work is underway.</td>
</tr>
<tr>
<td>18. River Campus Second Floor Restroom Expansion (10583)</td>
<td>Construction began on August 7th. Demolition is complete and kitchen equipment has been dismantled. Footings to support the new restroom were poured August 22nd.</td>
</tr>
<tr>
<td>19. Kent Library Elevator Replacement (10586)</td>
<td>Notice to proceed was issued to the architect.</td>
</tr>
<tr>
<td>20. Campus Space Utilization Study (10587)</td>
<td>Campus meetings being held on projects that can begin in Phase I (FY14-15) to outline scope and cost range.</td>
</tr>
<tr>
<td>21. Dempster Hall Roof Replacement (10590)</td>
<td>Replacement of the fire damaged roof areas and metal decking is underway. RSS Solutions is nearly done with the middle section of roof work.</td>
</tr>
<tr>
<td>22. UC Ballroom Moveable Wall (10603)</td>
<td>The wall was installed ahead of schedule. Minor punch list items remain.</td>
</tr>
<tr>
<td>23. Kennett Regional Campus Roof Replacement (10606)</td>
<td>Work is underway; the largest roof section is complete. The front canopies are nearly complete. Exterior painting and caulking is complete. Substantially complete with some punch list items still to be completed.</td>
</tr>
<tr>
<td>24. Perryville Computer Lab (10607)</td>
<td>Project was bid on July 30th. Bids received were higher than the project budget and we are currently working with the low bidder, Boulder Construction, to reduce project costs.</td>
</tr>
</tbody>
</table>
### PROJECT | STATUS
---|---
25. Houck Stadium Master Plan (10614) | A final draft plan has been reviewed by Athletics, with the focus being on design and construction of two video filming towers, one at Houck and one at Rosengarten.
26. Tennis Complex Renovations (10615) | City of Cape has broken ground on the new restroom facility and has awarded the masonry portion to Foeste. Woolpert is scheduled for a first site visit to investigate the courts on September 10th.
27. Towers South Rooms 105, 106, and 107 (10627) | Project complete.
28. High Ropes Course (10630) | Bids have been accepted for both the site work and the high ropes construction. Awaiting pre-award paperwork.
29. Intramural Fields Turf Renovation (10631) | Contractor is working on punch list items. A portion of the two lower fields was re-sprigged at no cost to the University on August 21st, due to deficient grow-in.
30. Broadway & Henderson Traffic Light (10633) | Nip Kelley Equipment Co. is 75% complete with the project. Traffic signals and lighting to be installed and functional by October 16th.
31. Campus Curb & Sidewalk Repairs (10635) | Construction is 98% complete. Currently working to schedule last remaining item.
32. University Bookstore Renovation (10654) | Project complete.
33. Girardot Center Renovations (10656) | Notice of Award issued to Trivers Associates. Work to be completed April 2014.
34. Memorial Hall Renovations (10661) | Notice of Award for architectural services is pending.

### Part IV – Other Capital Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Vendor</th>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
</table>

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Clarence B. Jones  
*Keynote Speaker*  
**Dr. Martin Luther King, Jr. Celebration Dinner**  
**Wednesday, January 22, 2014**

Clarence B. Jones is currently a visiting professor at the University of San Francisco and a scholar writer in residence at the Martin Luther King, Jr. Research & Education Institute, Stanford University, and Palo Alto, CA.

In a distinguished and heralded career, Jones has served as political advisor, counsel, and draft speechwriter for the Reverend Dr. Martin Luther King, Jr.; joined Sanford I. Weill and Arthur Levitt, Jr. in Carter, Berlind & Weill, Inc. as an allied member of the New York Stock Exchange (NYSE), becoming the first African-American partner in a Wall Street investment banking firm; been twice recognized as Fortune’s Business Man of the Month; and founded successful financial, corporate, and media-related ventures. He has also provided strategic legal and financial consulting services to several governments around the world including those in the Bahamas, the Dominican Republic, Jamaica, and Zambia.

Dr. Jones has received numerous awards recognizing his significant contributions to American society. Through his work in the civil rights movement, he dramatically impacted the course of American history. He coordinated the legal defense of Dr. King and the other leaders of the Southern Christian Leadership Conference against the libel suits filed against them and The New York Times by the police commissioner and other city officials of Birmingham, AL. The Supreme Court ruling in this case – Sullivan vs. The New York Times – resulted in the landmark decision on the current law of libel. In April 1963, he drafted the settlement agreement between the City of Birmingham and Martin Luther King, Jr. to bring about the end of demonstrations and the desegregation of department stores and public accommodations. He assisted Dr. King in the drafting of his celebrated I Have a Dream speech that he delivered at the March on Washington, August 28th, 1963. In September 1971, Dr. Jones again found himself at the center of history in the making when, at the request of Governor Nelson A. Rockefeller, he helped negotiate an end to the historic Attica prison inmate rebellion.

Dr. Jones has been the subject of numerous television and radio interview programs, appearing through such notable media vehicles as CNN, The O’Reilly Factor, The Tavis Smiley Show, NY1’s One-on-One with Budd Mishkin, NPR, BBC UK (radio and TV), CBS, Canadian Broadcasting, The Charlie Rose Show, and Sirius XM’s The Bob Edwards Show. He has been featured in articles in The Washington Post, USA Today, Vanity Fair, Time, Ebony, and Jet, and in several publications in Canada, the UK, France, Ukraine, and Ireland. He appeared in The March, a documentary on the March on Washington, jointly produced by Robert Redford.
Productions/BBC/Smoking Dogs/PBS. He was recently filmed for a program on the Letter from the Birmingham Jail for Al Jazeera America.

A much requested speaker, Dr. Jones has addressed corporate audiences at Citigroup, the US headquarters of British Petroleum, GE, Morgan Stanley, Smith Barney, The Limited, and Google headquarters, as well as law firms including Sullivan & Cromwell and Andrews Kurth, Texas.

Dr. Jones has been recognized for his illustrious career with honors awarded by a wide variety of distinguished organizations. He has served on the prestigious boards of The Impact Repertory Theater & Dance Co., The Theatre Development Fund NYC, and the Franklin & Eleanor Roosevelt Institute in Hyde Park, NY.

He holds a bachelor of arts degree from Columbia College, a juris doctor degree from Boston University's School of Law, and a certificate from The New York Institute of Finance and the NASD for his allied membership in the NYSE. Additionally, he has an honorary doctorate in communications from Allegheny College, and honorary doctorates of humane letters from Drew University, Lincoln University, and the University of San Francisco.

Dr. Jones is the co-author of What Would Martin Say? and Behind the Dream—The Making of the Speech that Transformed a Nation. He also co-authored an e-book, Uprising: Understanding Attica, Revolution and the Incarceration State. Dr. Jones posts a regular column in the Huffington Post and is currently at work on his autobiography, A Pencil and A Dollar Bill-Memoirs From An African-American Journey From the Depression to The Election of Barack Obama as President of the United States.