

**LVII No. 10**  
**Faculty Senate Minutes**  
**January 25, 2023**

The Faculty Senate of Southeast Missouri State University met on Wednesday, January 25, 2023, in the Redhawks Room of the University Center. The following Senators were present: Michael, Aide, Eric Billington, Larry Bohannon, Marcus Bond, Vera Campbell-Jones, Shannon Clapsaddle, Eric Clements, Jenny Cropp, Erin Fluegge, Susan Fulton, Stephanie Hallam, Laura Hatcher, Monica Kearney, Andy Liu, Kim Louie (Chair), Hayley Love, Jenna Moore, Josh Newth, Pam Parry, Tim Schmidt, Songyon Shin, Mike Taylor, Haohao Wang, David Yaskewich, and James Youn. Provost Mike Godard was also present. SGA representative David Oliver was absent. Sophia Scott was not present or represented by an alternate.

Chair Louie called the meeting to order at 3:01 p.m. and asked for a motion to approve the minutes from the last meeting on November 30, 2022. Senator Clapsaddle made a motion to approve the minutes; seconded by Senator Bohannon. The minutes were unanimously approved and will be posted on the webpage.

Special guest, Captain and Police Operations Assistant Director, Jason Morgan presented active shooter response training. Officer Jeff Crites assisted Captain Morgan. Captain Morgan discussed the tools to help individuals survive critical events at work or at school. Some key points included:

- know room numbers (to provide to first responders) and building exits (to leave and run)
- run if possible and keep running with empty hands
- do not hide under desks—get out of room and run if possible
- hide if you cannot leave; turn the lights off and silence phones
- lock the doors with belts, bras and barricade the door
- if you cannot run or hide, then fight

Captain Morgan suggested keeping classroom doors closed and locked. Also, keeping hemorrhage kits and items such as cans of soup or wasp spray as possible defensive weapons.

**If an event happens on campus, call DPS at 573 651-2215. Put this number in your list of cell phone contacts.**

For additional information or to schedule training, visit <https://semo.edu/training/catalog/index.html> and select Active Shooter Response Training.

**Chair's Report:**

Chair Louie said that she did not have a report. She has been requesting guests to attend Senate meetings. Dr. Sheriff will be a guest in March and others will be attending Senate meetings to discuss centralized scheduling.

**Provost's Report:**

The centralized scheduling committee will be requesting feedback for the model in February. The goal is to optimize the best instructional spaces on campus. Parameters can be applied to prevent erratic scheduling; for example, having a course in Dempster and then a course at the River Campus.

The provost provided a brief update on the difference between the required consumer reporting by statute as opposed to course evaluations. The state is paying closer attention to the consumer reporting (three questions students are asked about their courses—for example, did you have a good experience?) compliance among Missouri institutions. The responses to those questions must be available on a public-facing website. Since we have a new website, Southeast is currently out of compliance with the statute that requires student evaluation results to be viewable on a public-facing website. The information must be realigned to comply with the state statute. Also, Southeast is currently out of compliance with state statute, 173.1004, which requires that a listing of faculty, their credentials, course schedules, and, where feasible, instructor ratings by students, be viewable on a public-facing website. There are only two institutions out of twenty-seven that are in compliance. Information technology may have to be consulted during the process of alignment. The faculty senate may choose to discuss the consumer reporting questions.

**SGA Report:** David Oliver was not present to give a report. SGA meetings will begin in February and a sign-up sheet will be distributed for faculty senate representation

**Academic Affairs:** No report

**Compensation:** No report

**Documents:** Met with Floyd Davenport about digitizing the handbook; looking at options for the handbook other than the Portal; will meet next week

**Governance:** Will meet next week

**Professional:** Will meet next week; hopes to have feedback from Chairs' Forum regarding bills

**Membership:** No report

**Announcements:** Chair-Elect Fluegge said there are several student government senate openings

Senator Clapsaddle made a motion to go into closed session; seconded by Senator Taylor. The senate went into closed session at 4:39.

Senator Schmidt made a motion to return to public session; seconded by Senator Taylor. The senate returned to public session at 4:50.

**Adjournment:** Chair Louie called for a motion to adjourn. A motion was made by Senator Schmidt and seconded by Senator Taylor. The Faculty Senate adjourned at 4:51 p.m.

**The next Faculty Senate meeting will be held on Wednesday, February 8 from 3-5 p.m. in the Redhawks Room of the University Center.**