

**FACULTY SENATE**

**SOUTHEAST MISSOURI STATE UNIVERSITY**

**FACULTY SENATE BILL 24-A-XX**

Approved by Faculty Senate  
XXXXXXXXXXXXXX

**BRIEF SUMMARY:** This bill revises the procedures portion of the existing *Faculty Handbook* section on Research Involving Human Subjects (Chapter 3).

**REVISE THE PROCEDURES SECTION FOR “RESEARCH INVOLVING HUMAN SUBJECTS”**

**BE IT RESOLVED THAT:** subject to the passage and approval of both this bill and its companion bill revising the corresponding “policy” section, Chapter 3 of the *Faculty Handbook* be amended by replacing the existing content with the following “procedure” section (to follow the companion “policy” in the *Faculty Handbook*).

**Research Involving Human Subjects**

**Procedures**

There shall be an Institutional Review Board (IRB) that shall be charged to maintain familiarity with federal guidelines concerning the use of human subjects in research; to review and recommend appropriate changes in institutional policies and procedures concerning the use of human subjects in research; and to review and make recommendations concerning proposed use of human subjects in research at the University.

The IRB shall maintain a web page or similar mechanism to make available to the University community to list the charge, composition, meeting schedule, and procedures to follow for approval of a proposed study, the appropriate forms, guidelines, etc. to be used when seeking approval for research involving human subjects. At least annually, the IRB shall issue a report on its activities to the Provost, with a copy provided to the Faculty Senate.

**IRB Web Page**

Research Involving Human Subjects (IRB) (<https://semo.edu/academics/research/institutional-review.html>)

Date and Version: 1/17/24  
Handbook Section: Chapter 3  
Proposed Change: Research Involving Human Subjects - Procedures  
Source of Bill: Faculty Senate Governance Committee

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<b>Action</b>	<b>Date</b>
Introduced to Senate	1/17/2024
Second Senate Meeting	
Faculty Senate Vote	
President's Review	
15 Day Review	
Posted to Faculty Handbook	