

**FACULTY SENATE** **SOUTHEAST MISSOURI STATE UNIVERSITY**

**FACULTY SENATE BILL 24-A-8**

Approved by Faculty Senate  
January 31, 2024

**BRIEF SUMMARY:** This bill revises the procedures portion of the existing *Faculty Handbook* section on Research Involving Human Subjects (Chapter 3).

**REVISE THE PROCEDURES SECTION FOR “RESEARCH INVOLVING HUMAN SUBJECTS”**

**BE IT RESOLVED THAT:** subject to the passage and approval of both this bill and its companion bill revising the corresponding “policy” section, Chapter 3 of the *Faculty Handbook* be amended by replacing the existing content with the following “procedure” section (to follow the companion “policy” in the *Faculty Handbook*).

**Research Involving Human Subjects**

**Procedures**

There shall be an Institutional Review Board (IRB) that shall be charged to maintain familiarity with federal guidelines concerning the use of human subjects in research; to review and recommend appropriate changes in institutional policies and procedures concerning the use of human subjects in research; and to review and make recommendations concerning proposed use of human subjects in research at the University.

The IRB shall maintain a web page to make available to the University community to list the charge, composition, meeting schedule, and procedures to follow for approval of a proposed study, the appropriate forms, guidelines, etc. to be used when seeking approval for research involving human subjects. At least annually, the IRB shall issue a report on its activities to the Provost.

**IRB Web Page**

[Research Involving Human Subjects \(IRB\)](http://semo.edu/academics/research/institutional-review.html) ([semo.edu/academics/research/institutional-review.html](http://semo.edu/academics/research/institutional-review.html))

Date and Version: 1/31/2024 – Version 2  
Handbook Section: Chapter 3  
Proposed Change: Research Involving Human Subjects - Procedures  
Source of Bill: Faculty Senate Governance Committee

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41 *Academic Affairs Revised April 1993*  
42 *Reenacted with slight amendment by Faculty Senate Bill 13-A-18 approved by the Faculty Senate March 13,*  
43 *2013 and by the President April 11, 2013, Posted for 15 day review on April 11, 2013 Significantly revised by Faculty Senate*  
44 *Bill 16-A-XX...*  
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<b>Action</b>	<b>Date</b>
Introduced to Senate	1/17/24
Second Senate Meeting	1/31/24
Faculty Senate Vote	1/31/24
President's Review	2/9/2024
15 Day Review	2/15/2024
Posted to Faculty Handbook	