

FACULTY SENATE

SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 23-A-XX

Approved by the Faculty Senate
XXXXXXX

BRIEF SUMMARY: This bill corrects minor edits of the existing *Faculty Handbook* section on the Faculty Senate Constitution (Chapter 8).

EDITS SECTION OF “FACULTY SENATE CONSTITUTION”

BE IT RESOLVED THAT: subject to the passage and approval of this bill, Chapter 8 of the *Faculty Handbook* detailing the Faculty Senate Constitution will be amended by replacing the existing content with the content below.

A. Faculty Senate Constitution

Preamble

Southeast Missouri State University is a complex organization composed of interrelated components, to each of which is delegated a particular function for achieving the primary ends of the ~~University~~university, which are the discovery and the dissemination of knowledge through teaching, research, and service.

The faculty of Southeast Missouri State University believes that the institution best fulfills its purpose when its several components act in harmony and cooperation to achieve the common goals of the educational community.

The faculty of this institution further believes that this cooperative endeavor is most likely to succeed when each component understands its proper powers and distinctive functions and at the same time views these powers and functions as shared and interdependent.

With these principles in mind, the faculty of Southeast Missouri State University, seeking to define itself accurately; to outline its rights, responsibilities, and powers precisely; to describe its functions exactly; and to set forth clearly its relations to the other components of the ~~University~~university, hereby establishes and promulgates this ~~Constitution~~constitution of the Faculty Senate of Southeast Missouri State University.

1. Faculty Senate Constitution

Article I: Name

The name of this assembly shall be the Faculty Senate of Southeast Missouri State University.

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Article II: Purposes

As the official representative body of the entire faculty, the Faculty Senate of Southeast Missouri State University shall uphold the principles of the collegial form of governance; encourage mutual contributions from the various sections of the ~~University-university~~ community; provide an appropriate forum for discussing matters involving the professional staff; inform all segments of the academic community of the Faculty Senate's concerns, findings, and actions; safeguard and advance the welfare and effectiveness of the ~~Universityuniversity~~; serve as a regular channel of communication between the faculty and the administration, and, through the office of the ~~University-university President~~ president, between the faculty and the Board of ~~Regents~~ Governors; and review proposals and develop recommendations for changes in academic policy. The ~~University-university~~ vests in its faculty, acting through its representative body, the Faculty Senate, the ultimate authority to make formal recommendations for new ~~University-university~~ academic policy and changes in existing policy.

Article III: Membership

Membership of the Faculty Senate shall be determined by application of the formula given below.

A. Plan of Representation.

1. Department Units

- a. The Faculty Senate shall by resolution establish department units with representation of faculty members as ~~equal-equitable~~ as ~~practicable~~ practical.
- b. ~~Librarians-Kent Library~~ shall have one representative.
- c. ~~One-On~~ or before October 1 of each year, the ~~Provost~~ provost shall certify to the Faculty Senate Membership Committee the official faculty roster of all full-time faculty members by department. On or before November 1, the Membership Committee shall recommend to the Faculty Senate for approval any necessary adjustments in representation. The committee shall strive for maximum representation for each department unit.

2. The ~~University-President~~ university president may appoint one member of the administrative staff to serve as the ~~Administrative Liaison~~ administrative liaison. The Student Government Association may appoint a student to serve as its liaison. Liaison members shall not vote.

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B. Eligibility for Membership on the Faculty Senate.

1. All full-time faculty members who have completed one academic year of service at the ~~University~~-~~university~~ are eligible to be candidates for the position of department unit representative.
2. In the event a member of the Senate shall lose eligibility as a result of resigning from the staff, as a result of change of status, or as a result of resignation from the Senate, the ~~Senator~~-~~senator~~ shall promptly be replaced by the elected alternative.
3. If the alternate position is vacated, a department unit election shall be conducted to replace that alternate.
4. The Faculty Senate Membership Committee shall be the final judge, with Faculty Senate approval, of voting eligibility and the qualifications of Senate membership by procedures described in Senate ~~Bylaws~~~~bylaws~~.
5. The Faculty Senate may enact bylaws to set forth specific requirements for attendance and individual decorum during its meeting.

C. Term of Office.

1. The term of office for Senate members shall be three years.
2. One-third of the membership shall be elected each year.
3. In departmental units having two or more representative positions, only one representative may be elected in a given year.

Article IV: Elections

A. Eligibility for Voting for Representatives.

1. All full-time faculty members are eligible to vote.

B. Process of Election.

1. The Faculty Senate Membership Committee shall conduct all elections.
2. The primary and general elections for departmental unit representatives shall be completed by March 31 each year.
3. The secret ballot shall be used in all elections. In counting ballots cast in any election, over-voted or unofficial ballots shall be disqualified.
4. The Faculty Senate Membership Committee shall send a notice of impending elections to qualified voting faculty members at least 15 days prior to the initial balloting.
5. Faculty who wish to stand for election must give written notice of that fact to the ~~Chairperson~~-~~chairperson~~ of the Membership Committee within seven days of the date appearing on the election notice and inform in writing all members of the department unit of this intention.

- 114 6. If only two faculty members from a department unit declare themselves
115 candidates, no primary election will be necessary.
116 7. In a primary election, the voter shall cast a ballot for one candidate. The
117 two candidates receiving the highest number of votes in each
118 department unit shall be entered in the general election as nominees
119 for the position of unit representative.
120 a. In case of ties in the primary election, a member of the Membership
121 Committee shall, in the presence of the candidates, break the tie in
122 any manner approved by the affected candidates.
123 b. Each departmental unit shall then vote in a general election to select
124 its representative. The candidate receiving the highest number of
125 votes shall serve as department unit representative, and the other
126 candidates shall be declared the unit alternate.
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128 **Article V: Officers**

- 129 **A. The Faculty Senate shall choose its officers from the elected**
130 **members of the Faculty Senate. The officers shall consist of a**
131 **~~Chairperson~~chairperson, ~~Chairperson-Elect~~chairperson-elect, and**
132 **such other officers as the Faculty Senate may deem necessary.**
133 1. The term of office shall be ~~for~~ one year.
134 2. The officers of the Senate and the ~~Chairperson~~chairperson of the
135 Membership Committee shall constitute an Executive Committee of
136 the Faculty Senate. The powers, duties, and responsibilities of this
137 committee, if not named in the constitution, shall be established in ~~the~~
138 Faculty Senate ~~Bylaws~~bylaws.
139 3. The Executive Committee shall serve as the liaison between the Faculty
140 Senate and the ~~University President~~university president.
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142 **B. Elections of officers shall be held at the organizational meeting of**
143 **the Senate-elect following the spring election. The Senate**
144 **~~Chairperson~~chairperson shall call and preside over this meeting.**
145 1. The ~~Chairperson~~chairperson shall ask for nominations from the floor
146 for each office separately.
147 2. If only two nominees are named for any office, election shall be by a
148 simple majority of Senate members present and voting.
149 3. If one candidate receives a simple majority vote of the Senate members
150 present and voting ~~that candidate shall be declared the winner~~.
151 4. All elections shall be conducted by secret written ballot.
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- 153 **C. The Faculty Senate may remove an officer by a three-fourths vote**
154 **of its membership at a regular meeting no sooner than one week**
155 **following the introduction of the removal motion.**
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- 157 **D. The Senate ~~Chairperson~~chairperson shall appoint a**
158 **parliamentarian from the Senate membership.**
159 1. The Faculty Senate Constitution and Senate ~~Bylaws~~bylaws shall be the
160 authority for the parliamentarian.
161 2. On points of order not outlined in the Senate ~~Constitution~~constitution
162 or ~~Bylaws~~bylaws, the latest edition of Robert’s Rules of Order shall be
163 the authority.
164 3. The parliamentarian shall be responsible for an annual review of Senate
165 ~~Bylaws~~bylaws and for making recommendations to the Senate for any
166 necessary changes.
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168 **Article VI: Meetings**

- 169 **A. Organizational, Initial, Regular, and Special Meetings.**
170 1. Organizational Meeting. An organizational meeting shall be held by the
171 Senate-elect following the spring elections for the purpose of electing a
172 ~~Chairperson~~chairperson, ~~Chairperson-Elect~~chairperson-elect, a
173 Membership Committee, and such other officers as have been deemed
174 necessary. No other business shall be conducted at this meeting.
175 2. Initial Meeting. The initial business meeting of the Faculty Senate shall
176 be held during the first two weeks in May.
177 3. Regular Meetings. At least one regular meeting of the Faculty Senate
178 shall be scheduled during each of the months of September, October,
179 November, February, March, and April. Other regular meetings may
180 be scheduled by the Senate ~~Chairperson~~chairperson.
181 4. Special Meetings. Special meetings may be called by the Senate
182 ~~Chairperson~~chairperson on request of the Executive Committee or the
183 ~~University~~university ~~President~~president or upon receipt of a petition
184 signed by twenty-five or more faculty members. Senate members and
185 alternates shall be notified of the time, meeting place, and purpose for
186 the meeting. Discussion and action taken shall be limited to the stated
187 purpose.
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- 189 **B. Convening of Meetings.**
190 1. Meetings of the Faculty Senate shall be scheduled by the Senate
191 ~~Chairperson~~chairperson.

- 192 2. The regular Senate meeting time shall be between 3:00 and 5:00 on
193 Wednesday afternoon.
194 3. Every effort should be made by each department chairperson to ensure
195 that the Senate member's academic schedule does not conflict with the
196 Senate meeting time.
197 4. Faculty Senate meetings are open to all members of the University
198 community and other interested persons, but without voice unless
199 recognized by the Senate ~~Chairperson~~chairperson.
200 5. The Senate reserves the right to meet in Executive Session, to which
201 liaison representatives may be invited.
202 6. A simple majority of the Senate membership shall constitute a quorum
203 for the transaction of business.
204 7. If a Senate member is unable to attend a meeting, that ~~Senator~~senator
205 shall notify the department unit alternate, who shall serve in the absent
206 member's place, having the same rights and privileges of any other
207 ~~Senators~~senator.
208 8. The agenda for Senate meetings shall be determined by the Senate
209 ~~Chairperson~~chairperson, after consulting with the Executive
210 Committee, and mailed to the Senate members and alternates at least
211 two days prior to the meeting.
212 9. Both Senate and non-Senate members may submit in writing items to be
213 placed on the agenda.
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215 C. The Legislative Process.

- 216 1. The Faculty Senate may adopt bylaws to regulate the legislative process.
217 2. Senate ~~Bylaws~~bylaws shall be approved, amended, or rescinded with
218 one-week prior notice during a regular meeting by a simple majority of
219 Senate members present and voting.
220 3. Any member of the ~~University~~university community, when recognized
221 by the Senate ~~Chairperson~~chairperson, may introduce items of new
222 business for Senate consideration.
223 4. Action cannot be taken on items of new business until a subsequent
224 meeting except when two-thirds of the Senate membership present
225 votes to suspend the rules.
226 5. Passage of legislation shall require a simple majority of Senate members
227 present and voting. Voting shall be ~~via~~viva voce, by show of hands, or
228 by the calling of the roll when requested by a Senate member.
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230 Article VII: Functions, Duties, and Responsibilities

- 231 **A. Under a collegial form of governance, all segments of the**
232 ~~University-university~~ **community are involved in reviewing and**
233 **making recommendations for changes in existing policies. The**
234 ~~University-university~~ **vests in its faculty, acting through its**
235 **representative body, the Faculty Senate, the ultimate authority to**
236 **make formal recommendations for new ~~University-university~~**
237 **academic policy and changes in existing policy. Regular areas of**
238 **Faculty Senate concern include, but are not limited to, the**
239 **following:**
240 1. Responsibility for determining the position of the faculty on any matter
241 of ~~University-university~~ policy.
242 2. Development of procedures for academic freedom, tenure, and due
243 process.
244 3. Programs for faculty welfare.
245 4. Representation of faculty interests to the administration in
246 ~~Universityuniversity~~ financial matters.
247 5. Form and content of the Faculty Handbook.
248 6. Responsibility for the ~~University-university~~ curricula and requirements
249 for graduation.
250 7. Direct involvement in the process of selection of administrative officials
251 by selecting and/or serving on search committees.
252 8. Planning and utilization of buildings and grounds.
253 9. Standards for student admission, ~~remaining in good standing~~retention,
254 and scholastic performance.
255 10. Policies governing student welfare, activities, freedoms, and discipline.
256 11. Such other matters as might come to merit regular consideration by the
257 Senate or which shall be designated as areas of Senate action by the
258 ~~University-university~~ ~~President-president~~ or the Board of
259 ~~RegentsGovernors~~, assuming Senate acceptance.

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261 **B. Faculty Senate and University Committees.**

262 The Faculty Senate reviews proposals and develops recommendations
263 for changes in academic policy through its committee system. While the
264 function of ~~University-university~~ committees is to facilitate the
265 administration of existing ~~University-university~~ policies, the function of
266 Faculty Senate committees is to recommend policy in academic affairs and
267 in all other matters involving the faculty. Recommendations must be
268 approved by the Faculty Senate unless the authority to make such
269 recommendations has been specifically delegated. The Faculty Senate may
270 create such committees as it may find necessary to carry out its

271 responsibilities and such committees may include faculty, staff, and
272 student members. The appointment, charges, and membership of these
273 committees shall be regulated by appropriate bylaws to this
274 ~~Constitution~~constitution.

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276 **C. Procedures Governing the Submission of Recommendations to the**
277 **University President and the Board of ~~Regents~~Governors.**

- 278 1. Recommendations from the Faculty Senate to the ~~University~~university
279 ~~President~~president shall be submitted along with two copies of the
280 Faculty Senate Recommendation Form. Sufficient copies of the
281 recommendation will be provided so that a copy can be given to the
282 ~~University~~university ~~President~~president, each member of the Board of
283 ~~Regents~~Governors, and the ~~Administrative~~administrative ~~Liaison~~
284 ~~liaison~~ to the Faculty Senate.
- 285 2. The ~~University~~university ~~President~~president will sign both copies of
286 the Faculty Senate Recommendation Form and return one copy, with
287 the appropriate box checked, to the Faculty Senate
288 ~~Chairperson~~chairperson. This action shall take place preferably within
289 15 days, but not later than 30 days, after receipt of the
290 recommendation. The second copy shall be retained by the ~~University~~
291 ~~university~~ ~~President~~president as a record of ~~his~~the president's action.
- 292 3. In the event the ~~University~~university ~~President~~president wishes the
293 Faculty Senate to reconsider a recommendation, ~~he~~the president will
294 make suggestions for modification in writing or refer the Faculty
295 Senate to other sources for specific information.
- 296 4. If it becomes clear that the Faculty Senate and the ~~University~~university
297 ~~President~~president cannot reach an agreement on a recommendation,
298 the Faculty Senate, has the right to submit the recommendation to the
299 Board of ~~Regents~~Governors for its consideration. This process shall
300 consist of two steps:
- 301 a. Before such a recommendation can be considered for placement on
302 the Board's agenda, it must be submitted to the Board of ~~Regents~~
303 ~~Governors~~ in writing for its review.
- 304 b. Following such a review, if the issue remains unresolved, the Senate
305 shall request that the recommendation be placed on the Board's
306 agenda at its earliest convenience or within 60 days. The Faculty
307 Senate ~~Chairperson~~chairperson or any other person authorized by
308 the Senate has the right to appear before the Board of ~~Regents~~
309 ~~Governors~~ to present the case for the Faculty Senate and to receive
310 an answer with all the deliberate speed.

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Article VIII: Procedure for Amending

A. This ~~Constitution-constitution~~ may be amended only during the regular academic year and only in the sequential procedure herein outlined, except as provided in Article VIII. C below.

1. Any member of the Faculty Senate may introduce an amendment in writing during a regularly scheduled meeting of the Senate.
2. The amendment shall be referred to the committee responsible for constitutional revision for review and recommendation to the Senate. The ~~Administrative-administrative Liaison-liaison~~ shall be an ex officio member of this committee.
3. An amendment must be placed on the agenda of the Faculty Senate within ~~thirty-(30)~~ days of its introduction.
4. An amendment must be voted on by the Faculty Senate at a regularly scheduled meeting within ~~thirty-(30)~~ days after being placed on the Senate agenda.
5. Approval of an amendment by the Faculty Senate requires a two-thirds majority vote of Senate members present and voting.

B. If it is approved by the Faculty Senate, the amendment, with a ballot attached, shall be sent to all faculty members, along with any recommendations of the Faculty Senate, not more than ~~thirty-(30)~~ days after Step A has been completed.

1. The amendment shall be voted on by the faculty within ~~fifteen-(15)~~ days following its submission to the faculty.
2. A two-thirds majority of votes cast by the faculty is required to ratify an amendment.
3. The approved amendment shall ~~immediately~~ become a part of the Senate ~~Constitution-constitution~~ and shall be entered under the appropriate article.

C. Editorial Modifications.

1. Without recourse to the procedure prescribed above, the Faculty Senate may, by a two-thirds vote, editorially modify the ~~constitutional constitution's~~ language to reflect changes in such matters as official titles of ~~University-university~~ officers and administrators, administrative and academic units, and ~~University-university~~ and Faculty Senate committees, provided that the modified language introduces no substantive alteration in the principles or procedures governed by the article(s) so modified.

351 2. Such editorial modifications shall be published to the faculty within two
352 weeks after Senate action but shall not require formal ratification and
353 shall take effect ~~fifteen (15)~~ days after such notice, unless objections in
354 writing shall have been received from ~~five-5~~ percent (~~5%~~) of the total
355 faculty. In case of such objections, the modifications shall proceed
356 through the normal ratification process prescribed in Article VIII. B
357 above.

358 *Comprehensively Revised, 1977, Amended 1981, Adopted by the Faculty Senate 2/1982, Amended 4/1982, Amended*
359 *5/1983, Amended 4/1993, Updated 8/15/97*

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361 B. Faculty Senate Bylaws

362 *Faculty Senate Resolution 01-2 begins here.*

363 [NOTE: The bylaws are numbered so as to correspond to relevant sections of the
364 Faculty Senate Constitution. For example, By-Law Section 4 “elections” relates to
365 Article IV of the ~~Constitution~~constitution, which also covers elections.]

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367 Section 1 – Name

368 (reserved)

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370 Section 2 – Purposes

371 (reserved)

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373 Section 3 – Membership

374 3.00 Duties/Responsibilities of Senators

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376 3.10 Senators are expected to:

377 a. Assertively and capably represent the interests of faculty to the administration,
378 to the broader ~~University-university~~ community, and to the community at
379 large.

380 b. Attend meetings of the Senate and meetings of the Senate committee(s) to
381 which they are appointed.

382 c. Prepare themselves for meaningful participation in the meetings of the Senate
383 and its committees.

384 d. Take on and capably accomplish the research and projects necessary for the
385 effective operation of the Senate and its committees.

386 e. Inform their department of Senate issues and actions.

387 f. Represent the views of their department(s) in the meetings and activities of the
388 Senate.

389 g. Recruit faculty colleagues for serve on committees, task force, etc.

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391 3.20 "Department Units" authorized in Article III, Section B (1) of the Faculty Senate
392 Constitution shall be defined as "academic departments," and each department shall
393 be entitled to one ~~Senators~~senator. Changes in representation necessitated by changes
394 in department alignment shall be accomplished by means of Senate resolution.
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396 Section 4 - Elections

397 (reserved)
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399 Section 5 - Officers

400 5.00 Duties/Responsibilities of the Officers of the Faculty Senate
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402 5.10 The duties of the ~~Chairperson~~chairperson are to:

- 403 a. Preside over all meetings of the Faculty Senate, including the organizational
404 meeting of the Senate-elect following the spring elections.
- 405 b. Supervise the functioning of the Faculty Senate.
- 406 c. With the advice of the Executive Committee, prepare an agenda for each
407 Faculty Senate meeting and mail said agenda to the Senate members and
408 alternates at least two business days prior to the meeting.
- 409 d. Schedule all meetings of the Faculty Senate.
- 410 e. Represent the faculty to the administration and to the Board of
411 ~~Regents~~Governors.
- 412 f. Serve as a member of the Executive Committee.
- 413 g. Serve as ex officio member of all Senate committees.
- 414 h. Act as spokesperson for the established policies and positions of the faculty to
415 officers of the administration, to the press, to student leadership
416 representatives, and, consistent with Board policies and regulations, to the
417 Board of ~~Regents~~Governors.
- 418 i. In recognition of the considerable time commitment of this position, the
419 administration grants six credit hours reassignment per semester for the
420 academic year in which the individual serves.

421 *Amended by Faculty Senate Resolution 15-2 12/2/15, Amended by Faculty Senate Resolution 16-2 4/20/16*
422

423 5.20 The duties of the ~~Chairperson-Elect~~chairperson-elect are to:

- 424 a. Act as ~~Chairperson~~chairperson in the temporary absence of the elected
425 ~~Chairperson~~chairperson.
- 426 b. Under the direction of the ~~Chairperson~~chairperson, supervise the functioning
427 of Faculty Senate committees.
- 428 c. Serve as ex officio member of the Membership Committee.
- 429 d. Serve as a member of the Executive Committee of the Faculty Senate.

- 430 e. Assist in the supervision of the working of the Senate in such manner as
431 directed by the ~~Chairperson~~chairperson of the Faculty Senate.
432 f. Serve as ~~Chair~~chair of the Johnson Faculty ~~Centre~~Center Governing
433 Committee.
434 g. In recognition of the considerable time commitment of this position, the
435 administration grants three hours reassignment per semester for the academic
436 year in which the individual serves.

437 *Amended by Faculty Senate, Resolution 7-3 8/28/07, Amended by Faculty Senate Resolution 16-2 4/20/16*
438

439 5.30 The duties and responsibilities of the Executive Committee are to:

- 440 a. Serve as consultant to the Senate ~~Chairperson~~chairperson.
441 b. In legislative process, serve as the liaison between the Faculty Senate and the
442 ~~University~~university ~~President~~president.
443 c. Call special meetings of the Faculty Senate, as needed.
444 d. Assist the Senate ~~Chairperson~~chairperson in preparing the agenda for Senate
445 meetings.
446 e. To see that every item legitimately proposed for Senate action does indeed
447 come before the Senate within a reasonable period of time after the item has
448 been proposed.
449 f. Function on behalf of the Faculty Senate under the following circumstances
450 and conditions: When classes are not in session, the Faculty Senate shall have
451 an opportunity to respond to proposed administrative decisions and activities
452 that normally fall within the domain of the Senate if a quorum cannot be
453 obtained. During such times, the Executive Committee is empowered to act
454 as a quorum of the full Senate. If a quorum of the Executive Committee is not
455 present on campus, the current ~~Chairperson~~chairperson of the Senate or the
456 ~~highest ranking~~highest-ranking Executive Committee member present on
457 campus will formally ask the ~~University~~university ~~Provost~~provost to delay
458 administrative action on the matter in question until the Executive Committee
459 can meet and act.

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461 5.40 Succession of Officers.
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463 5.41 If the office of the Faculty Senate ~~Chairperson~~chairperson becomes
464 permanently vacant, the ~~Chairperson-Elect~~chairperson-elect of the Faculty Senate
465 shall become the ~~Chairperson~~chairperson.
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467 5.42 When the office of the Faculty Senate ~~Chairperson-Elect~~chairperson-elect
468 becomes permanently vacant, an election shall be held immediately to fill the office
469 of ~~Chairperson-Elect~~chairperson-elect.

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Section 6 - Meetings and Legislative Process

6.10 The agenda for organizational, initial, and regular meetings of the Senate shall be determined by the Senate Chairperson in accordance with Article VI, Section B (8) of the Faculty Senate Constitution and shall be posted on the Faculty Senate web site and communicated electronically to all ~~Senators~~senators, ~~Alternates~~alternates, and others on the Senate mailing list as least two business days before the meeting. Notices and agendas of special meetings (as authorized by Article VI, Section A (4) of the ~~Constitution~~constitution) must be communicated electronically to the same parties, but may be done with less advance notice if circumstances do not permit two business days' notice.

Amended by Faculty Senate Resolution 15-3 12/2/15

6.40 A ~~Department~~department unit alternate may attend a meeting of the Senate in place of an absent ~~Senator~~senator in accordance with Article VI, Section B (7) of the ~~Constitution~~constitution. In addition, the ~~Department~~department faculty may establish a mechanism to select a temporary representative to attend a meeting which neither the ~~Senator~~senator nor the alternate is able to attend. For a temporary representative to have voting rights, notice of such temporary appointment must be given by either the Senate or alternate and received by a member of the Executive Committee or the Senate ~~staff~~administrative assistant prior to the meeting.

6.50 In accordance with Article VI, Section C (5) of the ~~Constitution~~constitution, voting in the Faculty Senate shall be by voice, by show of hands, or by roll call. When a roll call vote is requested by a member of the Faculty Senate, it shall be taken and the votes shall be recorded in the minutes and the appropriate documents of the Senate.

6.55 Types of legislation. Senate legislation shall take one of the following forms:

6.551 A "bill" is an item which requires the approval of the ~~University~~university ~~President~~president or Board of ~~Regents~~Governors in order to go into effect. A bill is typically used to change ~~University~~university policy or procedure, such as those policies and procedures contained in the Faculty Handbook.

Updated by Faculty Senate Resolution 21-1 3/31/21

6.552 A "resolution" does not require any further approval beyond the Senate. A resolution may be used to express the sense of the Senate on an issue, or to conduct internal Senate matters, such as revising by-laws.

510 6.56 In accordance with Article VII, Section C (3) of the ~~Constitution~~constitution, the
511 ~~University-university President-president~~ may grant the ~~Administrative~~
512 ~~administrative Liaison-liaison~~ the power to make suggestions for modification to
513 Faculty Senate recommendations on the ~~University-university President's~~
514 ~~president's~~ behalf.

515 *Updated by Faculty Senate Resolution 21-1 3/31/21*

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517 6.57 Submissions of recommendations to the ~~University-university~~
518 ~~President-president~~. In accordance with Article VII, Section C (2) of the
519 ~~Constitution~~constitution, the ~~University-university President-president~~ has 30 days
520 after receipt of recommendations from the Faculty Senate to return a signed
521 Recommendation Form. The ~~University-university President-president~~ can also
522 suggest modifications to recommendations in accordance with Article VII, Section C
523 (3) of the ~~Constitution~~constitution.

524 *Updated by Faculty Senate Resolution 21-1 3/31/21*

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526 6.571 If after 30 days the Faculty Senate ~~Chairperson-chairperson~~ has not received a
527 signed Recommendation Form or a suggestion for modification from the ~~University~~
528 ~~university President-president~~, the Faculty Senate ~~Chairperson-chairperson~~ shall
529 compose formal inquiry on the status of the recommendation. Copies shall be sent to
530 the ~~University-university President-president~~, the ~~Administrative-administrative~~
531 ~~Liaison-liaison~~, and each member of the Board of ~~Regents~~Governors. The
532 ~~Chairperson-chairperson~~ shall inform the Senate of the status of the
533 recommendation at the next Faculty Senate meeting. It is recommended that the
534 ~~Chairperson-chairperson~~ should make informal inquiries before 30 days.

535 *Updated by Faculty Senate Resolution 21-1 3/31/21*

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537 6.572 If after 30 days after the inquiry into the status of the recommendation the
538 Faculty Senate ~~Chairperson-chairperson~~ has not received a signed Recommendation
539 Form or a suggestion for modification from the ~~University-university~~
540 ~~President-president~~, the Faculty Senate ~~Chairperson-chairperson~~ shall bring a
541 resolution to the next Faculty Senate meeting asking if the Senate wishes to submit
542 the recommendation directly to the Board of ~~Regents~~Governors, as allowed under
543 Article VII, Section C (4) of the ~~Constitution~~constitution.

544 *Updated by Faculty Senate Resolution 21-1 3/31/21*

545

546 6.573 If the ~~University-university President-president~~ rejects a recommendation from
547 the Faculty Senate without suggested modifications, or the ~~University-university~~
548 ~~President-president~~ and the Faculty Senate cannot come to an agreement, the
549 Faculty Senate ~~Chairperson-chairperson~~ shall bring a resolution to the next Faculty
550 Senate meeting asking if the Senate wishes to submit the recommendation directly to

551 the Board of ~~Regents~~~~Governors~~, as allowed under Article VII, Section C (4) of the
552 ~~Constitution~~constitution.

553 *Updated by Faculty Senate Resolution 21-1 3/31/21*

554

555 6.58 15-Day Review. After the consultation with the ~~University~~university
556 ~~President~~president, the Faculty Senate will submit a written response to the
557 proposed bill. The proposed bill or revisions, with recommendations by the Faculty
558 Senate and the ~~University~~university ~~President~~president, will be submitted for
559 campus review via Newswire, email, or other appropriate means. Comments from
560 the campus community should be submitted to the Faculty Senate and the
561 ~~University~~university ~~President~~president within a minimum of 15 working days.
562 Barring substantive concerns raised during the comment period, the bill will take
563 effect as outlined in the proposal. Substantive concerns will be discussed within 15
564 working days by the Faculty Senate and the ~~University~~university
565 ~~President~~president.

566 *Updated by Faculty Senate Resolution 21-1 3/31/21*

567

568 6.60 Records of the Faculty Senate. The records of the Faculty Senate are vital
569 materials for documenting the history of the ~~University~~university. Therefore, the
570 records of the Senate, including all bills, resolutions, committee reports, and minutes
571 will be preserved in the collections of the ~~University Archives~~university archives.
572 The ~~University~~university ~~Archivist~~archivist and the Faculty Senate Documents
573 Committee are charged to create and maintain procedures for transferring records to
574 the ~~Archives~~archives regularly, at least at annual intervals.

575 *Amended by Faculty Senate Resolution 15-4 12/2/15*

576

577 6.61 The Faculty Senate shall maintain a web site which shall contain at a minimum
578 the following information: (1) a current list of ~~Senators~~senators and ~~Alternates~~
579 ~~alternates~~ and their contact information, (2) a list of current Senate officers and their
580 contact information, (3) a list of the Senate legislative and reporting committees,
581 their chairpersons and members, and their current contact information, (4) a
582 searchable index of approved minutes of Senate meetings, resolutions adopted, bills
583 adopted (with their approval or rejection by the ~~University~~university ~~President~~
584 ~~president~~ noted in the heading), and committee or officer reports issued, (5) an
585 online forum for discussion of Faculty Senate issues by all faculty, (6) copies of, or
586 links to, the Faculty Senate Constitution and ~~Bylaws~~bylaws, and (7) a link to the web
587 site of the Missouri Association of Faculty Senates and such information as is
588 suggested by that organization.

589 *Amended by Faculty Senate Resolution 15-5 12/2/15*

590

591 6.62 Minutes of the meetings of the Faculty Senate shall be taken by the Senate
592 administrative assistant, and shall include summaries of oral reports and copies of
593 written reports presented, resolutions and/or bills introduced or adopted, records of
594 motions made and their outcome, and insofar as practicable, summaries of the main
595 themes of discussion. By the second business day after adjournment, a draft of the
596 minutes of a meeting shall be communicated electronically to all ~~Senators~~senators,
597 ~~Alternates~~alternates, and others on the Senate mailing list, and shall be posted on
598 the Faculty Senate web site with a notation of their draft status. By the second
599 business day after adjournment of the meeting at which the minutes are approved,
600 copies of the approved minutes (containing a notation of their approved status and
601 date) shall be communicated electronically to the same parties, and shall be posted
602 on the Faculty Senate web site replacing the draft version. In addition, links to these
603 documents shall be communicated to the campus through the Southeast Newswire or
604 similar means.
605

606 **Section 7 – Functions, Duties and Responsibilities**

607 Chair of the Faculty Senate is an ex officio, non-voting member of all Faculty
608 Senate reporting committees.
609

610 7.50 Committee Structure of the Faculty Senate

611
612 7.51 The Faculty Senate may on its own initiative or upon recommendation of the
613 Membership Committee create or dissolve committees at any meeting by simple
614 majority vote, a quorum being present. To expedite its business the Faculty Senate
615 may grant executive, legislative, and judicial authority to certain Senate committees
616 by the adoption of appropriate bylaws. Faculty Senate committees are charged
617 directly by the Senate and each must report to the Senate through its
618 ~~Chairperson~~chairperson. The chairperson of the committee is responsible for
619 keeping the Senate informed of committee activities by appropriate interim reports
620 and formal recommendations. The number of established Faculty Senate committees
621 should not be increased appreciably in the future. Two means are available to
622 achieve this objective: a) Ad hoc committees should be utilized to handle specific,
623 short-term issues. The charge to such a committee must specify a deadline for the
624 committee action. Members are appointed to these committees in the same manner
625 as they are appointed to established Faculty Senate committees. b) When a long-
626 term issue arises, an attempt should be made to find an existing Faculty Senate
627 committee which may handle the issue approximately within its existing charge. If
628 the charge of an existing committee is closely related to a long-term issue, the charge
629 of the committee should be expanded to cover the issue. Only as a last resort should
630 a new permanent committee be charged.

631
632 7.52 The Faculty Senate normally maintains a group of relatively permanent
633 committees, of two main types. Legislative Committees are made up primarily of
634 members of the Faculty Senate. They are charged to fulfill certain responsibilities of
635 the Senate, such as developing legislation to modify existing ~~University-university~~
636 policy and/or procedures. Reporting Committees may be made up primarily of
637 faculty who are not members of the Faculty Senate. They are charged by the Senate
638 to conduct certain non-legislative activities on behalf of the faculty, and to report
639 their work to the Faculty Senate.

640
641 7.53 Legislative Committees shall, as a routine component of their legislative
642 activities, take steps to inform, consult with, and/or invite input from groups or
643 parties external to the Senate who might be affected by a measure under
644 consideration. The purpose of soliciting this type of input is to guarantee that
645 multiple perspectives are considered during the early policy formulation stages.
646 This does not mean that the final Senate proposal is required to have the support of
647 all potentially affected groups, and nothing in this section shall be construed to
648 require the Senate to abrogate its unique role in ~~Universityuniversity~~ governance as
649 described in the Faculty Handbook.

650
651 7.55 Procedures Regarding Legislative Committees:

652
653 7.5503 A voting member who is unable to attend a meeting of a Faculty Senate
654 legislative committee may, by providing clear notice to the ~~Committee-committee~~ or
655 its chair, designate another voting member of that committee to cast a proxy vote on
656 behalf of the absent member.

657
658 7.5504 Makeup of Legislative Committees: The Membership Committee, after
659 elections for new ~~Senators-senators~~ are completed, shall solicit requests from
660 individual ~~Senators-senators~~ regarding their preference for assignment to specific
661 legislative committees. The Membership Committee shall prepare a recommended
662 assignment of ~~Senators-senators~~ to legislative committees so that, insofar as possible,
663 each college, school, and Kent Library is represented on each committee. The
664 Executive Committee shall also recommend a ~~Senator-senator~~ to serve as
665 ~~Chairperson-chairperson~~ for each legislative committee and may recommend a
666 ~~Senator-senator~~ to serve as ~~Vice Chairvice chair~~ in an apprenticeship role, provided
667 that no committee may be chaired by the same person for more than two
668 consecutive years. For legislative committees other than the Membership
669 Committee, faculty who are not ~~Senators-senators~~ but who meet the same eligibility
670 qualifications as required of ~~Faculty-faculty Senatorssenators~~, may serve as

671 additional voting members. These ~~non-Senator~~~~non-senator~~ voting members shall
672 serve one-year renewable terms, and shall make up no more than one-half of the
673 voting membership of a committee.

674 *Amended by Faculty Senate Resolution 11-8 11/16/11, Amended by Faculty Sente Resolution 15-7 12/2/15*

675

676 7.5505 Procedures Regarding Legislative Committees: By the first Wednesday in
677 April, the Membership Committee shall notify the faculty of available positions on
678 Faculty Senate legislative committees. Interest in serving on specific committees
679 should be communicated to the Membership Committee by faculty by the second
680 Wednesday in April. After preparing a recommended assignment of each ~~Senator~~
681 ~~senator~~ to a legislative committee, the Membership Committee may supplement the
682 makeup of each committee by recommending from the pool of faculty applicants,
683 ~~non-Senators~~~~non-senators~~ to serve as additional voting members of that committee.
684 These recommendations shall be made with the goals that each college and Kent
685 Library be represented on each committee.

686 *Amended by Faculty Senate Resolution 11-8 11/16/11*

687

688 7.5506 Procedures Regarding Legislative Committees: By the fourth Wednesday in
689 April, the Membership Committee shall form its recommendations and designation
690 of a chair and vice chair (when applicable) for each committee. The
691 recommendations of the Membership Committee regarding the makeup of the
692 legislative committees shall be confirmed by the Faculty Senate by no later than its
693 last meeting of the ~~Spring~~~~spring~~ semester. Appointments are effective immediately
694 upon confirmation. The Legislative Committees of the Faculty Senate shall consist of
695 the following:

696 *Amended by Faculty Senate Resolution 11-8 11/16/11, Amended by Faculty Sente Resolution 15-7 12/2/15*

697

698 7.551 Membership Committee – the membership of the Membership Committee
699 shall consist of one ~~Senator~~~~senator~~ from each of the college and Kent Library,
700 elected by the Senate in accordance with Article VI, Section A (1) of the Faculty
701 Senate Constitution. In addition, the ~~Chair~~~~chair~~ and ~~Chair-Elect~~~~chair-elect~~ of the
702 Faculty Senate shall serve on the Membership Committee. The chair of the
703 Membership Committee shall be elected from within the committee by its members.
704 Membership Committee members, other than the ~~Chair~~~~chair~~ of the Membership
705 Committee, shall also serve on other Faculty Senate legislative committees. The
706 Membership Committee is charged: to recommend changes in the Faculty Senate
707 committee system on basis of continuing study of the system; to review
708 continuously the Faculty Senate committee assignments to secure equitable
709 utilization of faculty talents and interests; to nominate members of Faculty Senate
710 ~~Committees~~~~committees~~ to the Faculty Senate; to nominate faculty members for
711 positions on ~~University~~~~university~~ ~~Standing~~~~standing~~ ~~Committees~~~~committees~~ to the

712 ~~President-president~~ of the ~~University-university~~; to be available to the ~~University~~
713 ~~university President-president~~ for recommendations concerning the organization
714 and personnel of all University Standing Committees; to recommend termination of
715 committee membership for faculty who do not fulfill committee obligations; to
716 conduct all Faculty Senate elections and report the results to the Faculty Senate; and
717 to recommend to the Faculty Senate any necessary adjustments in Faculty Senate
718 representation.

719 In addition, because the Membership Committee ~~Chair-chair~~ also serves as a
720 member of the Executive Committee, and these additional duties require
721 considerable time commitment, the administration grants three credit hours
722 reassignment during the spring semester of the academic year in which the
723 individual serves.

724 *Amended by Faculty Senate Resolution 05-01, Amended by Faculty Senate Resolution 07-03 8/28/07; Amended by Faculty*
725 *Senate Resolution 12-1 3/21/12; Amended by Faculty Senate Resolution 16-2 4/20/16*

726

727 7.552 Academic Affairs Committee – in addition to the voting members who shall be
728 assigned to the committee according to Section 7.5504, the following serve as non-
729 voting members: the ~~Provostprovost~~, the ~~Graduate Deandean of graduate studies~~,
730 the ~~Vice-President for Enrollmentvice president for enrollment management and~~
731 ~~student success~~, and the ~~Registrarregistrar~~. The Academic Affairs Committee is
732 charged: to study and make recommendations concerning academic policies and
733 standards; to review admissions and academic standing policies and to recommend
734 appropriate changes; to propose calendars for each academic period on an annual or
735 multi-year basis; to consider and make recommendations regarding calendar topics
736 such as the number of class meetings per credit hour, length of class sessions,
737 number of class meetings per week and semester.

738 *Amended by Faculty Senate Resolution 07-03 8/28/07*

739

740 7.553 Documents Committee – the Documents Committee is charged: to review
741 proposals to amend the Faculty Senate Constitution and formulate them as
742 recommendations to the Faculty Senate; to review periodically the contents of the
743 Faculty Handbook to ensure that the contents reflect current ~~University-university~~
744 policy; to recommend changes to the Faculty Handbook to make it consistent with
745 current ~~University-university~~ policy or practice: to prepare, distribute, and tabulate
746 ballots for amendments to the Faculty Senate Constitution; and to make certain that
747 Faculty Senate records are preserved according to the requirements of Section 6.60.

748 *Amended by Faculty Senate Resolution 07-03 8/28/07*

749

750 7.554 Faculty Compensation Committee – in addition to the voting members who
751 shall be assigned to this committee according to Section 7.5504, the following serve
752 as non-voting members: the ~~Provostprovost~~, the ~~Vice-Presidentvice president~~ for

753 ~~Business and Finance~~finance and administration, and the ~~Director~~director of
754 ~~Institutional Research~~institutional research. The Faculty Compensation Committee
755 is charged: to research all relevant contexts in which the determination of faculty
756 salaries and benefits at the ~~University~~university should be considered (e.g. AAUP
757 reports, regional salary report, etc.); to recommend criteria by which faculty salaries
758 at the ~~University~~university are to be determined; to monitor the availability and
759 costs of various benefits and retirement programs; to make recommendations to the
760 Faculty Senate regarding faculty participation in benefits and retirement programs.
761 *Amended by Faculty Senate Resolution 07-03 8/28/07*

762
763 7.555 Governance Committee – the Governance Committee is charged: to collect
764 information (e.g., from other universities and from the AAUP) on alternative
765 governance models; to study ways in which the role of the faculty in university
766 governance can be improved; and to recommend organizational changes in the
767 patterns of university governance.

768
769 7.556 Professional Affairs Committee – in addition to the voting members who shall
770 be assigned to this committee according to Section 7.5504, the ~~Provost~~provost may
771 serve as a non-voting member. The Professional Affairs Committee is charged: to
772 monitor and review matter which affect the professional growth of faculty members;
773 to monitor the promotion, tenure, and merit policies and practices of the
774 ~~University~~university; to make recommendations concerning promotion, hiring,
775 termination, retrenchment, and tenure policies and practices; to make
776 recommendations concerning the general professional stature of the faculty (e.g.,
777 sabbatical policies, professional development funds, travel allowances); to make
778 recommendations regarding the intellectual property rights of faculty members; to
779 recommend rights/privileges and emeritus/emerita status for retiring faculty.

780 *Amended by Faculty Senate Resolution 07-03 8/2/07*
781 *Amended by Faculty Senate Resolution 17-2 10/4/17*

782
783
784 7.60 Procedures Regarding Reporting Committees: The term for faculty members of
785 all Faculty Senate reporting committees (unless otherwise directed by the Senate)
786 shall be three years, one third of the membership being rotated each year. The
787 number of faculty, administrators/staff, and student who should serve on Faculty
788 Senate committees shall be recommended by the Membership Committee. In
789 accordance with the appointment procedure set forth below, the Membership
790 Committee shall recommend all appointments for reporting committees, including
791 the chairs, to the Faculty Senate, which must act on these recommendations. The
792 ~~Chair~~chair of the Faculty Senate is an ex officio, non-voting member of all Faculty
793 Senate reporting committees.

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7.601 Appointment Process

7.6011 By the third Monday in March, the ~~Chair~~ chair of the Faculty Senate should notify the Membership Committee of any requests for changes in membership on Faculty Senate reporting committees other than those which occur through normal rotation. Such requests may be initiated by individual committee members, by the chairs of the several committees, or by the Faculty Senate ~~Chair~~ chair, who may also submit a request for specific expertise which may enhance the functioning of particular committees; the Membership Committee should attempt to match these requests to available faculty applicants.

7.6012 Appointment Process: By the first Wednesday in April, the Membership Committee shall notify the faculty of available positions on Faculty Senate reporting committees. Interest in serving on specific committees should be communicated to the Membership Committee by faculty by the second Wednesday in April.

Amended by Faculty Senate Resolution 11-08 11/16/11

7.6013 Appointment Process: The Membership Committee shall fill vacancies from among faculty appointments. By the fourth Wednesday in April, the Membership Committee shall form its recommendations, including a plan of rotation and designation of a chair for each committee; chairs shall serve one-year terms but may succeed themselves. Faculty Senate confirmation shall occur no later than the last meeting of the Senate in the Spring semester. Appointments are effective immediately upon confirmation.

Amended by Faculty Senate Resolution 11-08 11/16/11

7.6014 Chairs of Faculty Senate reporting committees should notify the Membership Committee when unexpired faculty positions on committees become vacant during the academic year. The Membership Committee will recommend replacement members through appropriate channels from available faculty applicants.

7.6015 Removal of Faculty Committee Members. Chairs of Faculty Senate reporting committees should notify the ~~Chair~~ chair of the Membership Committee when a faculty member does not fulfill normal committee responsibilities (e.g., when the member regularly does not attend committee meetings). The Membership Committee will then determine a) if the matter should be dropped; b) if an inquiry should be sent to the faculty member; c) if the faculty member's removal from the committee should be recommended. Any recommendation for removal will be presented to the Faculty Senate for action. By a majority vote, notice of the vote having been given at the previous meeting, the Senate may remove members from

835 Faculty Senate committees. Replacements for members who are removed from
836 committees will be made through the established procedures for filling vacancies.
837

838 7.61 Faculty Senate Reporting Committees. The Reporting Committees of the Faculty
839 Senate shall consist of the following:
840

841 7.611 Grants and Research Funding Committee – the membership of the Grants and
842 Research Funding Committee shall consist of one faculty member from each of the
843 colleges and Kent Library; one alternate faculty member from each of the colleges
844 and Kent Library; and the Director of Institutional Research, who shall serve as a
845 non-rotating member. (Serving as an alternate on this committee does not preclude
846 membership on another committee.) The Grants and Research Funding Committee
847 is charged: to encourage and promote scholarly activity of the faculty; to solicit local
848 funding support for scholarly activity; to devise guidelines for the administration of
849 such funds; to publicize the nature and extent of research aid available; to receive
850 and evaluate proposals and to recommend allocation of funds to the ~~Provost~~provost;
851 and to make patent and copyright recommendations to the ~~Provost~~provost.
852

853 7.612 Grievance Committee – the membership of the Grievance Committee shall
854 consist of one faculty member from each of the colleges and Kent Library. The
855 Grievance Committee is charged: to hear and make appropriate recommendations
856 regarding complaints of individuals or of groups of faculty members concerning
857 specific application of ~~University~~university policies, practices, standards, and
858 decisions (e.g., academic freedom, tenure, and due process); to report issues to the
859 Faculty Senate when it believes a grievance has made the issue of broader relevance
860 to the faculty; to hear and make appropriate recommendations regarding complaints
861 or charges of actions implying malfeasance, moral turpitude, or incompetence that
862 are believed to be damaging to the personal and professional reputation of a faculty
863 member or administrative official; to prepare a written report to be forwarded to the
864 Faculty Senate Executive Committee, which within 20 business days shall frame the
865 recommendation of the Grievance Committee to be communicated to the
866 appropriate decision maker(s) or decision-making body(ies) for timely action.

867 *Amended by Faculty Senate Resolution 04-05*
868

869 7.70 Faculty Senate Role in University Standing Committees
870

871 7.71 University standing committees are charged by the ~~President~~president of the
872 ~~University~~university and must report to the ~~President~~president and/or an
873 individual designated by the ~~President~~president. Section 1G of the Faculty

874 Handbook define[s] procedures for Faculty Senate participation in the ~~University~~
875 ~~university~~ committee system.

876 *Amended by Faculty Senate Resolution 15-6 12/2/16*

877

878 7.72 A complete list of ~~University~~~~university~~ committees, including their charges,
879 membership structure, and dates of creation/dissolution for each, shall be kept
880 current and made available at the ~~President's~~~~president's~~ website.

881 *Amended by Faculty Senate Resolution 15-6 12/2/15*

882

883 **Section 8 – Amendment of Constitution**

884 (reserved)

885 *Adopted by the Faculty Senate, 1977, Amended July 1983, Updated August 15, 1997, Reorganized and revised April 26,*
886 *2000, Amended April 18, 2001 by Faculty Senate Resolution 01-2, Amended February 19, 2003 by Faculty Senate*
887 *Resolution 03-01, Amended April 30, 2003 by Faculty Senate Resolution 03-03*

888

889 **C. Johnson Faculty Center**

890 The Johnson Faculty Center located at 530 N. Pacific St. is an American
891 Foursquare home built in 1908. Prior to 1961, it was owned by Dr. B.F. Johnson,
892 Chairperson of the Mathematics Department at the then Third District State Normal
893 School. Dr. Johnson worked in the Department from its start in 1897 as the lone
894 professor until his retirement in 1940. In 1961, the home was sold by his daughter,
895 Mary Johnson Tweedy, to Southeast Missouri State College for the sum of \$26,000
896 on the conditions that it was to be used as a faculty house for events and lodging
897 and be named in her father's honor. The Architecture Company renovated the
898 building for an estimated \$122,000. It became the Johnson Faculty Center in 1988
899 after first being the Center for Regional History and then the University of Missouri
900 Extension Division. The building has subsequently been used for campus events,
901 housing of university guests and speakers, retirement parties,
902 ~~International~~~~international~~ student events, and for Historic Preservation Association
903 club events and meetings. The Johnson Faculty Center is predominately funded
904 through the Johnson Faculty Restricted Fund and Mary Johnson Tweedy Endowed
905 Funds.

906 *Updated by Faculty Senate Resolution 21-2 4/14/21*

907

908 **1. Bylaws**

909 **Article 1 – Governing Committee**

910 **A. General Powers:**

911 The Johnson Faculty Center Committee shall have full power to
912 conduct, manage, and direct the operations of the Center in accordance
913 with the ~~University's~~~~university's~~ policies and under the auspices of the
914 Board of ~~Regents~~~~Governors~~.

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B. Composition of the Johnson Faculty Center Committee:

The Johnson Faculty Center Committee shall consist of the ~~Chair~~
~~Elect~~~~chair-elect~~ of the Executive Committee of the Faculty Senate of
Southeast Missouri State University and one representative from each of
the colleges as recommended by the Membership Committee of the
Faculty Senate and approved by the Senate.

C. Vacancies:

Should a vacancy occur on the Johnson Faculty Center Committee, the
appropriate procedure outlined in the Faculty Handbook shall be
followed to fill the position.

D. Regular and Special Meetings:

1. Meetings of the Johnson Faculty Center Committee shall be held at least
once each semester on such dates as the ~~Chairperson~~~~chairperson~~ of
the ~~Committee~~~~committee~~ may determine.
2. Special meetings of the Johnson Faculty Center Committee may be held
whenever called by the ~~Chairperson~~~~chairperson~~ of the
~~Committee~~~~committee~~.

Amended by Faculty Senate Resolution 21-2 4/14/21

Article II – Miscellaneous

A. Financial Affairs

Along with the Johnson Faculty Restricted Fund and Mary Johnson
Tweedy Endowed Funds, income generated through rent from the guest
suites will be credited to the Faculty Center and used as a portion of the
money available to support its annual budget. The Center will adhere to
the standard ~~University~~~~university~~ budgeting process and submit an
annual budget request.

Amended by Faculty Senate Resolution 21-2 4/14/21

<u>Action</u>	<u>Date</u>
Introduced to Senate	4/26/2023
Faculty Senate Vote	
15 Day Review	
Posted to Faculty Handbook	