

Job Description

Position: Substance Awareness Prevention and Education (SAPE) Graduate Assistant

Required Qualifications: Eligibility for Graduate Assistantship

Preferred Qualifications: Background in Social Sciences, Counseling, Social Work, or Higher Education

General Responsibilities: Assist in promotion, coordination, and delivery of Substance Awareness Prevention and Education (SAPE) program services for students, as coordinated with supervisor. Assist in direct individual and group intervention with students regarding substance use and related behaviors of concern, including the provision of smoking cessation programming and education.

Specific Responsibilities:

1. Assist in the coordination and development of SAPE program and services for SEMO students for education, prevention, and intervention regarding substance use, including smoking cessation, and for promotion of mental health and wellness.
2. Provide outreach presentations on substance use prevention and mental health topics for UI 100 courses, student organizations, Athletics, and Greek Life. Candidate for this position must be available to provide presentations during evening and weekend events, as needed.
3. Provide direct intervention with students, as coordinated with supervisor, in individual and group settings, including with students who are mandated to the SAPE program due to violations of the Student Code of Conduct.
3. Assist in the development and marketing of the SAPE program and outreach efforts, the securing of or development of materials for use in the program, and in promotion of program services and prevention messaging especially through social media directed at students. Assist, as coordinated with supervisor, in collaboration with other university departments/programs to promote SAPE services and in the promotion of prevention efforts in the community.
4. Attend weekly Counseling Services individual supervision and weekly clinical staff meetings.
5. Represent CBHA at events such as First STEP Orientation, Info to Go, Show Me Days, and at other university outreach events. This may include events scheduled after-hours and on weekends.



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6. Perform other duties as assigned (e.g., assisting in outreach/prevention efforts such as Suicide Prevention Week, Eating Disorders Awareness Week, and screening events) in conjunction with other student support services on campus.

7. Incorporate multicultural, diversity and social justice concepts and principles into outreach services.

Interested applicants should send a resume with three professional references and cover letter to Millicent Odhiambo at cbha@semo.edu